

City of Pacific Grove
ADA Compliance Advisory Committee

MINUTES

Meeting Date: July 26, 2006

Meeting Time/Place: 6:00 p.m., City Manager's Conference Room
Pacific Grove City Hall

Members present: Carmelita Garcia, Chair; Sue Renz, Vice-Chair;
Bob Davis, Secretary; Wayne Johnson, member.
Lisa Bennett, City Council Representative.
Vacancies: 2

Members absent: None

Staff: Jon Biggs, Community Development Director

Members of the Public: Pat Herrgott, Sally Herrgott

1. Call to Order—6:00.

- a. Members of the Committee present were introduced.
- b. Members of the public introduced themselves.

2. Approval of Minutes—Minutes of the meeting of June 23, 2006, were approved unanimously on a motion by Bennett/Johnson.

3. Oral Communication

Pat Herrgott asked if sensitivity training for City staff had been completed? Chair Garcia will bring information to the August ADA CAC meeting.

4. Correspondence—None

5. Staff Report--None

6. Old Business

- a. Curb Ramp Priority Policy. Policy is being drafted in the Public Works Department. It will be reviewed by Public Works Staff and reported to the ADA CAC at the August 23 meeting.
- b. Curb Ramp Inventory. The inventory to be conducted by ADA CAC members has yet to be completed. When complete, Biggs suggested that either the Committee or CDD should place curb ramp locations on a street map of Pacific Grove for use by Public Works and as a means of memorializing the work of the ADA CAC..

Renz asked: 1) What are City requirements for curb ramping; are all intersections to be ramped? 2) How is installation of curb ramps budgeted? 3) Who has a complete record of curb ramp installations? Chair Garcia asked what is the City's requirement for installation of curb ramps with new construction?

Biggs replied that there are neighborhoods that have no sidewalks, so curb ramps are not an issue there. In neighborhoods with sidewalks, the Building Department works with Public Works and the property owner to schedule the installation of curb ramps where appropriate. Bennett 1) suggested that a table be created that shows the status of all curb ramps with respect to their compliance with current ADA regulations, and 2) recommended that the policy for curb ramp installation be incorporated in the City's Curb Ramp Priority Policy. Davis commented that when the ADA CAC curb ramp survey is finished, it will be a complete record of curb ramp locations. Chair Garcia will meet with Public Works to discuss what type of table (documents) will work best for them in order to utilize the information and to maintain the inventory.

- c. Handicapped Parking Plan. Chair Garcia reported that Jim Gunter, formerly Staff to the ADA CAC, had offered to meet with the Downtown Merchants group to explain the Parking Plan, its purpose and implementation. Bennett recommended that representatives of the Chamber of Commerce be invited to attend that meeting.

Pat Herrgott asked who would be hearing about the plan and reminded whoever schedules the meeting that the meeting place must be ADA accessible.

- d. Planning Decision Matrix. Chair Garcia reported that a copy of the Planning Decision Matrix had been submitted to the City Manager along with a letter asking what is the next step in the process? Biggs replied that the Planning Department will inform Department Heads of the need to consult with the ADA CAC regarding any new building project proposals. He also reminded the Committee of their agreement to hold special meetings to review plans. Chair Garcia asked how much notice would be provided for special meetings. Biggs replied that although only 24 hours notice is required, he prefers 72 hours notice.
- e. Status of Estimates for MST Bus Stop at the Golf Course Clubhouse. Biggs reported that the Golf Course Superintendent is still investigation comparative costs for creation of a new bus stop location or correction of the deficiencies in the present walkway configuration. Bennett commented that there are still problems with access at the existing bus stop and asked if the costs of correction at this site were to be included in the new cost estimates being prepared? Biggs replied that he would have all plans for correction or new construction brought to the ADA CAC for review.
- f. Appointments to the ADA CAC. Chair Garcia reported that Pat Herrgott has applied for appointment to the ADA CAC and that appointments to the Committee would be acted on by the City Council at their meeting of August 2, 2006.

7. New Business

- a. ADA issues at the new Senior Apartments. Chair Garcia summarized ADA- related issues at the new Senior Housing Apartments. Renz asked what were the plans for wheelchair access to the Meals on Wheels building across Briggs Avenue, and if was the City's intention to construct new sidewalks in the vicinity of the Meals on Wheels building and on nearby streets to facilitate wheelchair access? Biggs,

after hearing all the questions and comments, replied that the City's Building Official, Doug Rick, would be meeting with Jonathan Adler, the City's ADA consultant, to review the ADA status of the building, the location of Handicapped parking spaces, and access from the Senior Housing building to the Meals on Wheels Building and to nearby streets. Biggs said he would see that the results of the meeting were communicated to the ADA CAC.

Pat Herrgott inquired about the distance from presently designated Handicapped parking spaces to the front entrance to the building, asked if a van-accessible space could not be located on Briggs Avenue, and questioned the present Handicapped parking signage.

- b. City's ADA Plan. Chair Garcia reported that City Manager Colangelo wants the ADA CAC involved in creation of the City's new ADA Plan. She commented, further, that the ADA CAC would like to review the ADA Plans from neighboring cities, and reminded the Committee that this item would be coming back in future agendas.

Pat Herrgott commented that there is lots of material available for a good City ADA plan and that the City needs a booklet explaining City policies relative to the ADA and spelling out ADA rights in Pacific Grove.

8. Announcements.

Renz announced Feast of Lanterns activities and invited Committee members to participate.

9. Adjournment.

The meeting was adjourned at 7:00 p.m., the Committee having completed its agenda business.

Respectfully submitted,
Bob Davis, Secretary

Documents relating to this meeting are available in the Committee File in the Community Development Department.