

City of Pacific Grove
ADA Compliance Advisory Committee

MINUTES

Meeting Date: August 23, 2006

Meeting Time/Place: 6:00 p.m., City Manager's Conference Room
Pacific Grove City Hall

Members present: Carmelita Garcia, Chair; Sue Renz, Vice-Chair;
Bob Davis, Secretary; Pat Herrgott, member.
Vacancies: 2

Members absent: Wayne Johnson, Lisa Bennett

Staff: Jon Biggs, Community Development Director;
Douglas Rick, ADA Coordinator

Members of the Public: Sally Herrgott

1. **Call to Order** - 6:00.
 - a. Members of the Committee present were introduced.
 - b. Members of the public introduced themselves
2. **Approval of Minutes** - Minutes of the meeting of July 26, 2006, were approved unanimously on a motion by Renz/Herrgott.
3. **Oral Communications** - None.
4. **Correspondence** - Chair Garcia called the committee's attention to the information packet about Mobility Golf forwarded from Council Representative Bennett.
5. **Staff Report** - None.
6. **Old Business** - 6:00.

- a. **Curb Ramp Priority Policy.** Chair Garcia distributed copies of the City's Curb Ramp Installation Priority Policy developed by the Public Works Department and based on the policy of the City of San Francisco. She noted that this Policy will be included in the City's Long Range ADA Plan.

The following questions were asked by Committee members—Herrgott: Where are dollar figures for curb ramp installation found in the budget? Suggested a dollar amount should be included in the Public Works budget. Renz: Why is the policy complaint driven? Why is it not proactive? Who administers the Policy?

Davis recommended that a member of the Public Works Department staff be invited to the next ADA CAC meeting to discuss the policy, its implementation, and its funding. Chair Garcia will issue the invitation.

- b. **Curb Ramp Inventory.** The inventory to be conducted by ADA CAC members has yet to be completed. Chair Garcia distributed color-coded maps of the completed segments and noted that Public Works would use similar color-coded maps for their record of curb ramp installation. She also distributed copies of a memorandum from Celia Perez Martinez, Public Works Supervisor, showing the location of curb ramps installed in 2006 and the cost of the installations: \$20,000, with additions yet to be completed at one location at a cost of \$500.

Biggs, in response to questions raised at the last ADA CAC meeting reported that curb ramps are installed in connection with sidewalk installation when the location is appropriate. There is no Public Works plan for installation of sidewalks on a city-wide basis. Sidewalks may be required to be installed in connection with new construction. Moreover, certain areas in town were planned without sidewalks (examples, Asilomar Dunes, Beach Tract, Fairway Homes and Del Monte Park) so no curb ramp installation is anticipated in these areas. There

has been no tracking of curb ramp installations by the Public Works Department.

- c. **Handicapped Parking Plan.** Chair Garcia reported that Jim Gunter, formerly Staff to the ADA CAC, had met with the Downtown Merchants group and representatives of the Chamber of Commerce to explain the Parking Plan, its purpose and implementation. Gunter stated he had only one telephone inquiry following his presentation. Chair Garcia reported, further, that according to the memorandum from Public Works, relocation of Handicapped Parking spaces in the downtown business district would begin on September 4, 2006, and that a curb ramp would be installed on the north side of Lighthouse Avenue at Cypress Street.
- d. **Status of MST Bus Stop at the Golf Course Clubhouse.** Biggs reported that the Golf Course Superintendent is still investigation comparative costs for creation of a new bus stop location or correction of the deficiencies in the present walkway configuration. Drawings prepared for the relocation of the present bus stop to a location near the Little Chapel suggest a cost of \$33,935. To replace the existing sidewalk to the north of the clubhouse is estimated to cost \$26,790 although the effect of the replacement on ADA compliance has not been determined at this time.

Herrgott asked if the cart path/walkway to the south of the clubhouse is wide enough for both golf carts and pedestrians? Rick responded that the path was designed to accommodate two golf carts passing from opposite directions so there should be room for a pedestrian in a wheelchair or power cart and a golf cart to pass. Chair Garcia asked if there were directional signs showing golfers the path of travel between sections of the course. Rick replied that the routes between sections of the course were shown on the scorecards carried by golfers.

e. **ADA Issues at new low-income senior apartment complex (Vista Point Apartments at Pacific Grove).**

Biggs reported that South County Housing had fulfilled all requirements for handicapped parking within the boundaries of the senior housing complex. Any parking relocation of handicapped parking (example, on Briggs Avenue in front of the apartments) would be at City expense. Issues involved in creating new handicapped parking in front of the building include: creation of an access route from the parking space to the building entrance, the slope and grade of Briggs Avenue is not in compliance with ADA regulations, solving drainage issues along Briggs Avenue. Moreover, South County Housing says the present loading/unloading zone in front of the building is for short term use and not for handicapped parking.

Herrgott suggested waiting until the building was occupied then asking residents to evaluate handicapped parking needs. She also commented that the sign leading to public parking below Chase Park on 17th Street, across from the Lovers Point Parking Lot, is misleading in that it now suggests that parking is for residents only. Sign needs to be corrected.

Chair Garcia asked if there were no ADA standards for the length of path of travel from a handicapped parking space to the primary entrance of a building and commented she could find none. Rick confirmed that the present path of travel from the front handicapped parking space to the front entrance of the building is 300 feet; ADA compliance was implied in the answer. Garcia commented, further, that the exit door under the building near the handicapped parking space should be clearly labeled "Exit Only" since there is no way to access the doorway from the outside. Rick will address the issue. Garcia also asked who the ADA CAC should respond to with respect to ADA concerns? To South County since they are the building owners? Biggs replied that the ADA CAC serves as advocates for the handicapped so issues should be raised

with the city for reference to South County Housing.

Renz pointed out traffic flow and congestion problems on Briggs Avenue between Jewell Avenue and Monarch Pines Mobile Home Park, but especially near the Meals on Wheels building. She is concerned about potential dangers to walkers and wheelchair-users due to traffic.

After discussion it was suggested that Renz contact the Traffic Commission to request they place a safety and traffic survey of the Briggs Avenue travel way on their agenda.

The traffic issues on Briggs Avenue will be kept on the ADA CAC agenda.

- f. **Status of ADA Long Range Plan.** Chair Garcia distributed a draft chart of the ADA 5 Year Plan and reviewed the elements of the plan, showing the status of Departmental ADA issues as identified in previous plans. Discussion centered on accessibility issues at the Public Works Department, the Recreation Department, the Cemetery and George Washington Park. Rick reviewed the ADA concept of accessibility stressing that all persons should have equal access to programs. He and Biggs will follow up with the Recreation Department, Public Works and George Washington Park. Rick suggested the City might wish to explore the use of a modified golf cart for cemetery grave site access.

The Committee agreed that the following disclaimer be added to the Long Range ADA Plan: *This document is a work in progress and is being provided to the public for information purposes only. Because it is a work in progress, there are parts that are either missing or will be revised from time to time, and the page numbers will change. Nothing contained therein should be construed as a final statement or condition. For the most recent revision of this document please refer to the last page. Questions or comments should be addressed*

to the Community Development Department at (831) 648-3190 during the hours of 8:00-12:00 a.m. and 1:00-5:00 p.m.

Chair Garcia will provide an updated version of the Long Range Plan, reflecting Committee comments and discussion, at the next ADA CAC meeting.

- g. City's ADA Plan.** Chair Garcia recommended the ADA CAC begin work on the ADA Plan of the City of Pacific Grove. She showed the plan from the City of Monterey and suggested it might provide a model. Committee members Herrgott and Renz will review the Monterey plan and suggest elements and materials for a Pacific Grove plan.

7. New Business

- a. Report on Sensitivity Training for City employees.** Chair Garcia reported that 5 ADA Sensitivity Training sessions had been conducted for 90 employees.
- b. Department of Justice sensitivity training for Police personnel.** Chair Garcia described ADA sensitivity training models available for law enforcement personnel on the Department of Justice web site. She has talked with Police Chief Miller about the training and suggests the short segments could be viewed as part of shift briefings in order to avoid special sessions or overtime expense. She recommends the DOJ segments be adopted as the Police Department's ADA sensitivity training program. A motion by Davis/Renz recommending use of the training to the police department passed unanimously.

- 8. Announcements -** Renz offered copies of various ADA-related publications from her office.

- 9. Adjournment -** The meeting was adjourned at 8:15 p.m., the Committee having completed its agenda business.

Respectfully submitted,

Bob Davis, Secretary

Documents relating to this meeting are available in the Committee File in the Community Development Department.