

City of Pacific Grove
ADA Compliance Advisory Committee

MINUTES

Meeting Date: December 13, 2006

Meeting Time/Place: 6:00 p.m., City Manager's Conference Room,
Pacific Grove City Hall

Members present: Carmelita Garcia, Chair; Sue Renz, Vice-Chair;
Pat Herrgott, Robin Whiteley, Lisa Bennett, City
Council Representative

Members absent: Bob Davis, Secretary, Wayne Johnson

Vacancies: 1

Staff: Jon Biggs, Community Development Director

Members of the Public: Sally Herrgott

1. **Call to Order**
 - a. Attendance.
 - b. Members of the public introduced themselves
2. **Presentations**
 - a. None.
3. **Approval of Minutes** – The Minutes of October 25, 2006, were approved unanimously on a motion by Herrgott/Whiteley.
4. **Oral Communications** – Sally Herrgott wished everyone a happy holiday.
5. **Correspondence** – Noted Jim Willoughby letter.
6. **Staff Report** - None.

7. Old Business

- a. **Curb Ramp Priority Policy.** Carmelita Garcia reported that she hopes that Celia Martinez, Public Works Supervisor, will be presenting an amendment to the curb ramp policy, which was previously approved by the City Council on July 6, 2005. The ADA CAC voted unanimously at their October 25 meeting to recommend that the Curb Ramp Policy (this amendment) be forwarded to the City Council for consideration.
- b. **Curb Ramp Inventory.** Public Works is updating the curb ramp locations using GIS.
- c. **Parking Plan for Persons with Disabilities.** Chair Garcia reported that the plan is moving forward, curb marking work is scheduled but rain is interfering with implementation.
- d. **Status of MST Bus Stop at the Golf Course Clubhouse.** Chair Garcia reported that she received information from Mike Leach, Golf Course Superintendent. (See attached correspondence). There was a lot of discussion on this topic and we are waiting for more information.
- e. **ADA Issues at new low-income senior apartment complex (Vista Point Apartments at Pacific Grove).** Chair Garcia reported that Steve Leiker, Public Works Director, is aware of the desired parking space location in front of the building.
- f. **Status of ADA Long Range Plan.** Committee went through each of the items on the Long Range Plan.

Police Department: the training room thresholds are being worked on (the difficulty is that the doors are steel and the building is concrete and so the standard threshold takes numerous adjustments to make it fit.

Fire Department changes are moving forward.

Recreation Department: ADA committee to request that Jim Colangelo, City Manager, direct John Miller, Recreation Department Director, to put together a plan to address the identified ADA issues. Thresholds are in process.

Public Works: Celia Martinez, Public Works Supervisor, is aware of the issues and has indicated that the costs will not be prohibitive (golf cart excepted). Parking for the disabled already discussed.

Chair Garcia will talk with Celia about getting a written plan with time frames for the implementation of restroom upgrades in Washington Park.

Pat Herrgott commented about the need for a pathway from Alder to the main picnic table area (the accessible picnic area near Sinex notwithstanding).

- g. City's ADA Plan.** Sub-committee member Renz will try to have a plan to review by the January meeting.
- h. Nominations.** Chair Garcia reminded that Committee procedures provide for nomination of officers at the January meeting with elections to take place in February.

8. New Business

- a.** The **ADA committee annual report** was accepted by the committee and will be presented to the City Council in January.
- b.** Council member Miller asked Chair Garcia to prepare a **budget for 07/08**. She developed a plan with a budget of \$31,545. It was approved by the committee on a 5-0 vote and will be passed on to the City Manager.
- c. Pedestrian Master Plan.** Council member Bennett said it was a great start, there are lots of inaccessible areas due to incomplete sidewalks.

- d. **2007 Community Resource Fair.** Committee recommends planning for June to coordinate with other events. Member, Robin Whiteley will work on this.
 - e. The **flow chart matrix** was discussed and it was agreed that Department Directors could bring preliminary plans to the ADA committee before going before the City Council to get some preliminary feedback. These plans could not be regarded as final approved plans from the ADA committee at that point however.
9. **Announcements** – Committee member Whiteley reported on Vision Care and Assistive Technology Day.
10. **Adjournment** - The meeting was adjourned at 7:55 p.m., the Committee having completed its agenda business.

Respectfully submitted,
Douglas Rick (from tape)

Documents relating to this meeting are available in the Committee File in the Community Development Department.