

**Americans with Disabilities Act (ADA)  
Compliance Advisory Committee**

MINUTES

Meeting Date: July 25, 2007

Meeting Time/Place: 6:00 p.m., City Manager's Conference  
Room, Pacific Grove City Hall

1. **Call to Order** 6:00 p.m.
2. **Roll Call.** Present: Carmelita Garcia, Chair; Bob Davis, Secretary, Pat Herrgott, Wayne Johnson, Robin Whiteley; Absent: Lisa Bennett, City Council Representative; (Vacancies: One); Staff Present: Doug Rick, ADA Coordinator, Polly Fry.
3. **Approval of Minutes.** On a motion by Whiteley/Bennett the minutes of the meeting of June 27, 2007, were approved 5-0.
4. **Oral Communications**—None
5. **Committee Member and Staff Announcements**—None
6. **Correspondence**
  - E-mail dated 7/5/07 from Sue Renz to Carmelita Garcia, announcing her resignation from the ADA CAC.
  - E-mail dated 7/9/08 from Lisa Bennett to Gerard Dolan re Sidewalk Access in PG
7. **Old Business**
  - A. **2007 Community Resource Fair.**

Whiteley reported on vendor and presenter presentations for the Resources Fair. Garcia reported on media coverage. Davis will photograph the event for the committee.

- B. ADA Best Practices Tool Kit for State and Local Government.** A copy of the Committee report on the Best Practices Toolkit has been sent to City staff. The Committee has not received a response.
- C. City's ADA Plan.** A copy of the City's ADA Plan has been sent to the Community Development Director. The Committee has received no response.
- D. MST Bus Stop at Golf Course.** The bus stop has been completed. However, signage calling attention to slope non-compliance issues has yet to be installed.
- E. Curb Ramp Policy.** The Committee discussed the use of yellow inserts on new curb ramps. Rick reported that "Yellow Truncated Dome" segments are used to warn visually impaired users of the transition from sidewalk to street since the domes can be felt with a cane and are highly visible. Herrgott commented that the domes may constitute a hazard since they are difficult to walk on and may be slick when wet.
- F. Parking for the Disabled Plan.** Garcia reported that 2 new "Disabled" parking spaces have been installed in front of St. Angela's church.
- G. City Projects Flowchart (formally called the Typical Plan Review for City Projects).** The flow chart as reviewed by the City Manager and approved by the ADA CAC is with the Community Development Director who, Chair Garcia reports, is too busy to prepare an agenda report for the City Council.
- H. Goals for 2007.** At its August meeting the ADA CAC will discuss recommending to the City Council an expansion of its role in the community in order to permit the Committee to work with the business community and to advise members of the public on ADA issues.

- I. **City Parks.** Garcia reported that she and Committee member Davis had visited all the City parks and open spaces referenced on the City's website in order to provide an initial survey of the ADA Status of each one. She further informed the Committee about her E-mail to Rick requesting information as to what is the technical difference between the "parks" and "open spaces" noted on the City's website and the differing ADA access requirements for each one. Rick is ask to forward Garcia's E-mail to Recreation Director John Miller.
8. **New Business**
    - A. **Council Member Bennett status on ADA Committee.**

Since Councilmember Bennett was absent from this meeting, the discussion of her status on the Committee will be carried forward to the August agenda.
  9. **Announcements**— Rick reported that he has conducted a survey of the Public Works Department office with respect to ADA access issues and will prepare a report for that department.
  10. **Adjournment**—The Committee having acted on all agendized items, the meeting was adjourned at 6:55 p.m.

The next regular meeting of the ADA CAC will be held on Wednesday, August 22, 2007.

Respectfully submitted,

Robert E. Davis, Secretary

Documents relating to this meeting of the ADA CAC may be reviewed in the Committee file in the Community Development Department.