

**Americans with Disabilities Act (ADA)
Compliance Advisory Committee**

FINAL MINUTES

Meeting Date: February 27, 2008

Meeting Time/Place: 6:00 p.m., City Manager's Conference Room,
Pacific Grove City Hall

1. **Call to Order** 6:00 p.m. at 6:10 when had a quorum.
2. **Role Call.** Present: Pat Herrgott, Vice Chair; Robin Whiteley, Secretary; Wayne Johnson; Ellen Swaigert. Absent: Lisa Bennett, Council Representative; Carmelita Garcia, Chair; and Bob Davis. Staff present: Sarah Hardgrave, Polly Fry
3. **Approval of Minutes.** On a motion by Whiteley/Johnson, the minutes of the December 13, 2007 minutes were approved.
4. **Election of Officers:** On a motion by Herrgott/Johnson, the previous slate of officers was approved for 2008.
Garcia - Chair
Herrgott - Vice chair
Whiteley - Secretary
5. **Oral Communications:** Pat Herrgott reported to the committee that both she and Wayne Johnson had been re-appointed to the committee.
6. **Committee Member and Staff Announcements:**
 - Whiteley announced Diabetic Symposium on April 19, 2008 from 8:00 to 3:30 at the Pasadera Country Club off of Highway 68.
 - Introduced new staff member - Sarah Hardgrave. She will also be the ADA Coordinator. She stated she did her Masters thesis on housing for people with disabilities.
7. **Correspondence:** None
8. **Old Business:**
 - 8A. **2007 Annual Report:** 2007 Annual Report passed at the February 6th City Council Meeting.
 - 8B. **Sidewalk Inventory:** Sidewalk inventory to be discussed at the next meeting. Ellen will work on this; also Lisa Bennett is interested in this survey.

Also 2 people from the Traffic Committee volunteered. Also the ROP Program is interested, suggested to invite a representative from this group to the next meeting. Herrgott will talk to Garcia to invite someone from the Traffic Commission to the next meeting.

8C. City Parks: Ongoing. No action taken, Continued to March meeting.

8D. Accessibility Appeals Board: Herrgott said the previous Board did not have a statement and had not met in the 11 - 12 years. The Board might be a function of this Committee. Continued to next meeting.

8E. ADA Best Practices Tool Kit: To be discussed next month. Hardgrave will bring copies to next meeting.

8F. City ADA Plan: Herrgott to discuss this with Garcia. Hardgrave stated she has the ADA Plan Binder, but that Garcia will give her the ADA Plan.

9. New Business:

9A. Parking Lot Lighting at Golf Course: Now that the Club is having night events, this becomes a safety issue. It was announced that the Traffic Commission had approved both the sidewalk survey and Lighting in the parking lot of the Golf Course. Hardgrave asked who to contact to follow-up. Hergott suggested she contact Garcia.

10. Announcements: Johnson thanked Polly Fry for all her efforts and welcomed Hardgrave. Hergott thanked the staff for all their time and interest.

11. Adjournment: Meeting adjourned at 6:50pm.

Respectfully submitted,

Robin Whiteley, Secretary