



**CITY OF PACIFIC GROVE
300 FOREST AVENUE
PACIFIC GROVE, CALIFORNIA 93950
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**MEETING AGENDA
AMERICANS WITH DISABILITIES ACT (ADA)
COMPLIANCE ADVISORY COMMITTEE**

**Date: Wednesday, October 25, 2006
Time: 6:00 P.M.
Place: City Manager's Conference Room (2nd floor)
300 Forest Avenue, Pacific Grove**

- 1. Call to Order**
 - a. Attendance**
 - b. Public Introductions**
- 2. Presentations**
 - a. Services Provided by California Telephone Access Program**
 - b. Services Provided by The Blind & Visually Impaired Center**
- 3. Approval of Minutes**
- 4. Oral Communications**

Comments from the audience will not receive committee action at this meeting unless relative to an agenda item. Comments may concern matters either on or not on the agenda, but must deal with matters subject to the jurisdiction of the ADA Compliance Advisory Committee. Comments will be limited to three minutes.

- 5. Correspondence**

- 6. Staff Report**
- 7. Old Business**
 - a. Curb Ramp Priority Policy**
 - b. Curb Ramp Inventory**
 - c. Parking for the Disabled Plan**
 - d. Status of MST Bus Stop at Golf Course Clubhouse**
 - e. ADA Issues at Vista Point Apartments at Pacific Grove - Parking space for the disabled**
 - f. Status of ADA Long Range Plan**
 - g. City's ADA Plan**
- 8. New Business**
 - a. Crosswalk at 19th Street and Sunset Drive**
 - b. Parking for Disabled signs**
 - c. Proclamation**
 - d. Election of Officers (Chair, Vice Chair, Secretary)**
 - e. Combined Meeting for November/December**
- 9. Announcements**
- 10. Adjournment**

This meeting is open to the public and interested citizens are welcome to attend. The City of Pacific Grove does not discriminate against individuals with disabilities. The Pacific Grove City Hall is an accessible facility. Contact the City Clerk at (831) 648-3100 for any needed accommodation. Some accommodations may require up to seven days notice.

This Agenda Posted 10/18/06

City of Pacific Grove
ADA Compliance Advisory Committee

MINUTES

Meeting Date: September 27, 2006

Meeting Time/Place: 6:00 p.m., City Manager's Conference Room
Pacific Grove City Hall

Members present: Carmelita Garcia, Chair; Sue Renz, Vice-Chair;
Bob Davis, Secretary; Pat Herrgott, Wayne
Johnson, members.
Vacancies: 1

Members absent: Lisa Bennett, City Council Representative

Staff: Douglas Rick, ADA Coordinator

Members of the Public: Jim Gunter, Ken Hinshaw, Steve Honegger,
Mike Leach

1. **Call to Order**
 - a. Attendance.
 - b. Members of the public introduced themselves

The Agenda was reordered at the request of Chair Garcia to permit three presentations to be made as follows:

7.
 - d. **Status of MST Bus Stop at the Golf Course Clubhouse.**
Mike Leach, Golf Course Superintendent, reported on the Status of MST Bus Stop at Golf Course Clubhouse. Leach stated that Monterey Salinas Transit has not yet responded to a request for information on the extent of use of this bus stop or their preference for the bus stop either at its present location on Asilomar Boulevard at the head of the sidewalk leading to the Clubhouse complex or in the proposed location on Asilomar Boulevard near the Little Chapel. Leach further reported that the cost of moving the bus stop is estimated to be \$33,935 and the cost of correcting the slope of the present

walkway is estimated to be \$26,790.

Committee Member Herrgott asked why there is a bus stop in this location at all since ridership seems very low. She noted that individuals with disabilities who wish to use the golf course can use the MST RIDES ((formerly DART) program for transportation to the course. She also asked for a copy of ADA Consultant Jonathan Adler's Final Report on the status of the present sidewalk.

Chair Garcia stated that when the bus stop issue came up several months ago, she had raised questions about the necessity of having a bus stop right at the golf course since there is a functional bus stop on Lighthouse Avenue, around the corner from the cemetery. She further stated that the Lighthouse Avenue bus stop seemed centrally located for the cemetery, the Point Pinos Lighthouse and the golf course, and suggested that a visitors map or list of sights to see within walking distance of the bus stop be posted.

8. b. **Report on Asilomar Passenger Shelter.** Steve Honegger, representing the Heritage Society of Pacific Grove, reported on plans to erect a replica of a passenger shelter on the site of the original Asilomar stop on the former railroad line.

Committee Member Herrgott asked what was the purpose of the proposed structure. Honegger replied that it was to reproduce a part of the history of Pacific Grove. Chair Garcia reminded the committee that since this is neither a City project nor on City property, the ADA CAC has no jurisdiction and that the Honegger report was informational only.

8. a. **Report on Fire Department Remodel.** Fire Department Division Chief Jim Gunter reported on the Community Development Block Grant funded removal of architectural barriers in the administrative areas of the Fire Station open to the public, and distributed an informational sheet on the status of the project, the cost of which is estimated to be

\$203,600. Gunter stated that an RFQ (Request for Qualifications) had gone out and that the Fire Department is currently in negotiations with one of the architects who responded

Chair Garcia asked if the RFQ addresses experience with ADA compliance. Gunter assured the Committee that experience with ADA is one of the questions posed to respondents.

Committee Member Herrgott asked: 1) What portion of the total Block Grant could be used for the fire station remodel, and 2) Was an ADA consultant employed by the fire department with respect to this project?

Gunter replied that the question of the percentage of the block grant that could be used for the fire station remodel should be directed to the Community Development Department and that no ADA consultant was employed since published ADA regulations were clear as to what changes had to be made to bring the area into ADA conformance.

Following the above reports, the Committee returned to its published Agenda.

2. **Presentation of Services by The Blind & Visually Impaired Center** - Robin Whiteley, Rehabilitation Specialist with the Blind and Visually Impaired Center reported on programs and technologies available to assist persons with limited vision. The Committee invited Whiteley to return in October and make a presentation to services available to the hearing impaired.

Committee Member Johnson left the meeting at 7:06 p.m.

3. **Approval of Minutes** - On a motion by Sue Renz-Pat Herrgott the Committee voted 5-0 to approve the Minutes of the regular meeting of August 23, 2006.

4. **Oral Communications** - None.
5. **Correspondence** - Chair Garcia distributed materials relating to the following:
 - a. U.S. Department of Labor, Office of Disability Employment Policy, "Communicating With and About People with Disabilities."
 - b. October 2006, Disability Awareness Employment Month. On a motion by Renz/Herrgott the Committee voted unanimously to inform the Mayor and City Council of this designation.
 - c. Chair Garcia will invite a representative of SBC to meet with the Committee to provide information about the California Telephone Access Program.
6. **Staff Report** - None.
7. **Old Business**
 - a. **Curb Ramp Priority Policy.** Chair Garcia reported that the policy developed by the Public Works Department will be presented by a representative of that Department at the October meeting of the ADA CAC. She explained that the policy's intent is to provide direction only as to how curb ramps will be installed. The policy is not intended to deal with the budget for curb ramps. Garcia added that budget recommendations and priorities for curb ramps and other accessibility improvements will be identified in the Long Range Plan on the basis of estimates provided by the Public Works Department. (See Item 7. f.)
 - b. **Curb Ramp Inventory.** The inventory to be conducted by ADA CAC members is in the process of being completed.
 - c. **Handicapped Parking Plan.** Chair Garcia reported that the plan is being implemented and that 2 "Handicapped" parking

places at Lighthouse and Congress Avenues have been moved and repainted at a cost of \$350 per space. Work continues on other designated spaces. Chair Garcia suggested the Committee consider changing the designation of parking spaces from "Handicapped" to "Disabled" and will bring this item to the October agenda.

d. Status of MST Bus Stop at the Golf Course Clubhouse.

Addressed earlier in the agenda.

e. ADA Issues at new low-income senior apartment complex (Vista Point Apartments at Pacific Grove). -

ADA Coordinator Douglas Rick reported on parking issues at the apartment complex raised at the August ADA CAC meeting.

The designated "Handicapped" parking space near the Briggs Avenue parking lot entrance will remain and the path of travel to the front entrance of the building from that space will be retained. The existing curb and gutter at the entrance to this parking lot will be replaced and flattened in order to solve the "bottoming out" problems for cars entering and leaving the parking lot.

An additional "Handicapped" parallel parking space may be added on Briggs Avenue near the front entrance of the building even though the area is slightly out of compliance with strict ADA regulations due to slope. Jonathan Adler, ADA Consultant to the City, noted that the installation of this parking space could be justified under the ADA's "Best Practice" rule which permits the greater need to prevail in ADA decisions. A change in designation of the parking space would require a new curb cut, ADA signage and appropriate painting and striping.

Chair Garcia will continue to work with ADA Coordinator Rick and Traffic Engineer Malcolm Knisely regarding the proposed changes in parking in front of the apartment complex. The

traffic issues on Briggs Avenue will be kept on the ADA CAC agenda.

- f. **Status of ADA Long Range Plan.** Chair Garcia reported that the Plan had been presented to the City Council at its September 20, 2006, meeting. At that meeting, Councilmember Miller asked that the ADA CAC propose budget priorities relating to the Long Range Plan. Chair Garcia will work with Celia Perez-Martinez of the Public Works Department to develop a budget for the various items in the Plan. The ADA CAC, after having reviewed the total proposed budget, will have an opportunity to recommend priorities for specific items.
- g. **City's ADA Plan.** Sub-committee members Herrgott and Renz reported that a draft plan had not yet been completed. The Plan will continue to be an ADA CAC Agenda item.
- h. **Status of Police Department sensitivity training.** The training will be implemented under the direction of Sergeant Cameron White.

8. New Business

- a. (See 8.a., above, addressed earlier in the agenda)
- b. (See 8.b., above, addressed earlier in the agenda)
- c. **Adaptive Golf Cart.** - Chair Garcia reported the City Council had approved the purchase of an adaptive golf cart at its September 6, 2006, meeting. She stated that the cart could possibly be used for access to gravesites in the cemetery and asked Committee members to be thinking of ways to inform the public of the availability of the cart as well as strategies for offsetting its cost. She will bring this item back to the Committee in October.

9. Announcements - None.

- 10. Adjournment** - The meeting was adjourned at 7:52 p.m., the Committee having completed its agenda business.

Respectfully submitted,

Bob Davis, Secretary

Documents relating to this meeting are available in the Committee File in the Community Development Department.