



CITY OF PACIFIC GROVE

300 FOREST AVENUE
PACIFIC GROVE, CALIFORNIA 93950
TELEPHONE (831) 648-3190 • FAX (831) 648-3184

NOTICE OF REGULAR MEETING

ARCHITECTURAL REVIEW BOARD

DATE & TIME: TUESDAY, November 27, 2007 – 4:00 P.M.

LOCATION: CITY HALL, COUNCIL CHAMBERS – 300 FOREST AVENUE

NOTE: The Architectural Review Board may move and reorder the items on the consent and regular agendas. The public is encouraged to be present at the start of the meeting to hear and comment on items of interest.

The Architectural Review Board will not begin consideration of any item on the agenda later than 8:00 p.m. unless, by majority vote, the Architectural Review Board decides to consider an item or items after 8:00 p.m. Any items on this agenda not considered this evening will be continued to a future meeting.

Architectural Review Board Members:

Jeff Becom
Darlene Billstrom
Scott Hall
Ken Hinshaw
Doug Howe, Vice Chair
Maryanne Larson Spradling
Dennis Tarmina, Chair

Members of the audience may come forward to observe the presentation of agenda items. Comments may be made after the applicant has made his/her presentation.

- 1. APPROVAL OF MINUTES**
- 2. COMMENTS FROM THE PUBLIC**

(Comments from the audience may concern matters not on the agenda, but must deal with matters subject to the jurisdiction of the Board. Comments will not receive Board action.)

3. **COMMUNICATIONS**
4. **WRITTEN CORRESPONDENCE**
5. **CITY COUNCIL ACTIONS**
6. **PLANNING COMMISSION ACTIONS**
7. **SUBCOMMITTEE REPORTS**
8. **ITEMS WITHDRAWN**
9. **REQUESTS FOR CONTINUANCE**
10. **CONSENT AGENDA**

a. Project Address: 403 Crocker Avenue

Architectural Approval Application No.3708-07 (Final) for a proposed 1,056 square foot addition to an existing detached garage workshop.
Applicant: Susan Bailey

b. Project Address: 167 Laurel Avenue

Architectural Approval Application No. 2990-01 (Final) for proposed approval of exterior colors, lighting plan, and landscaping plan for a structure that already received final Architectural Application approval.
Applicant: Chuck Hvassman

c. Project Address: 1123 Forest Avenue

Architectural Approval Application No. 3711-07 (Final) for a proposed addition to an existing commercial building that is occupied by an automobile repair shop. Applicant: Jon Anderson, DMC Construction, Inc.

d. Project Address: 1150 Jewell Avenue

Architectural Approval Application No. 3735-07 (Final) for a proposed change in roofing material. Applicant: Joe McNair

e. Project Address: 302 6th Street

Architectural Approval Application No. 3737-07 (Final) for a proposed change in roofing material. Applicant: Manuel Miguel

11. REGULAR AGENDA

- a. Project Address: 747 Ocean View Boulevard**
(First appearance; Final approval requested.)

Architectural Approval Application No. 3718-07 for a proposed remodel and second-story addition to an existing single-family dwelling.
Applicant: Phoebe Richbourg. → Continued from 11/13/07.

Reference: Tricia Wotan, Associate Planner

Recommended Action: Discuss and Take Appropriate Action

- b. Project Address: *105 Monterey Street**
(Final approval requested.)

Architectural Approval Application No. 3716-07 for a proposed exterior alteration to an existing single-family dwelling that is listed on the City's Historic Resources Inventory. Applicant: Joe McNair, Williams Roofing Co.
→ Continued from 10/23/07 and 11/13/07.

Reference: Tricia Wotan, Associate Planner

Recommended Action: Discuss and Take Appropriate Action

- c. Project Address: *182 Laurel Avenue**
(Concept approval requested.)

Historic Preservation Permit Application No. 06-0212 and Architectural Approval Application No. 3597-06 for a proposed remodel and additions, including a partial second-story addition, to a one-story single-family residence that is included on the City's Historic Resources Inventory. The property has less than the minimum required number of off-street covered parking spaces; two are required and there is a one-car garage on the site. The existing garage encroaches into the required 8' west side yard setback and the garage eave is less than 3' from the west property line. The project includes attaching the garage to the residence and reducing the length of the garage parking space to less than the minimum required 20'. Applicant: Eric Miller Architects.
→ Continued from 1/23/07, 4/24/07, 5/22/07, 6/12/07, 6/26/07, 7/10/07, 7/24/07, 8/14/07, 8/28/07, 9/11/07, 9/25/07, 10/09/07 and 11/13/07.

Reference: Tricia Wotan, Associate Planner

Recommended Action: Discuss and take action to approve, modify or deny the requested architectural approval application and historic preservation permit, and to approve supporting findings.

- d. **Project Address: 540 Evergreen Road**
 (Final approval requested.)
 Architectural Approval Application No. 3731-07 for proposed replacement of storm-damaged accessory structure serving a non-historic residence, to be used for storage and studio/office purposes. Applicant: Violette Saoulis.

Reference: Sheila Stains-Ramp, Senior Planner
Recommended Action: Discuss and Take Appropriate Action

- e. **Project Address: 615 Walnut Street**
 (Concept approval requested.)

 Architectural Approval Application No. 3723-07 for proposed first and second story additions to an existing non-historic residence. Applicant: Megan Solow.

Reference: Sheila Stains-Ramp, Senior Planner
Recommended Action: Discuss and Take Appropriate Action

f. **CONSOLIDATION OF COMMISSIONS**

g. **DISCUSSION WITH THE ARCHITECTURAL REVIEW BOARD**

- i. Change in meeting times.
- ii. Administrative Approvals.

12. REPORTS OF BOARDMEMBERS

Boardmembers may ask a question for clarification, make a brief announcement or make a brief report on his or her activities. In addition, the members may provide a referral to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning a City matter or direct staff to place a request to agendize a matter of business on a future agenda (G.C. 54954.2).

13. ADJOURNMENT

- * Building identified on the Pacific Grove Historic Resources Inventory of buildings constructed in 1926 or earlier. **Note:** Materials for this agenda, and copies of previous meeting agendas and minutes for the Architectural Review Board, are available for review at the Community Development Department, 300 Forest Avenue, Pacific Grove.

THE CITY OF PACIFIC GROVE DOES NOT DISCRIMINATE AGAINST PERSONS WITH DISABILITIES. THE CITY MANAGER’S CONFERENCE ROOM AND CITY COUNCIL CHAMBERS IN PACIFIC GROVE CITY HALL ARE ACCESSIBLE MEETING PLACES. A LIMITED NUMBER OF DEVICES ARE AVAILABLE TO ASSIST THOSE WHO ARE HEARING IMPAIRED. IF YOU WOULD LIKE TO USE ONE OF THESE DEVICES, PLEASE CONTACT THE COMMUNITY DEVELOPMENT DEPARTMENT SECRETARY AT (831) 648-3190.

NOTICE TO APPLICANTS

Applicants or their representatives must be present at the meeting for which their item, **including those items on the Consent Agenda**, is scheduled. If unable to attend, the applicant must submit a written request for continuance prior to the meeting. The item may be denied if continuance is not requested. Decisions rendered by the Architectural Review Board may be appealed to the Planning Commission using a form available at the Community Development Department. The appeal form, plus an appeal fee, must be filed with the Community Development Department within 10 days (5 days in the case of a single-family dwelling in an R-1 zone as considered under the terms of subsection F. of Section 23.73.040 of the Municipal Code) of the action or decision being appealed. Notwithstanding the time limit for appeal set out in the above section, the Planning Commission and the City Council shall always have until their next regularly scheduled meeting following Architectural Review Board action to decide to review such action. No building permit pertaining to an Architectural Review Board action may be issued until the appeal period has passed. Applicants are requested to contact the Building Department for building permit requirements. No sign approved by the Architectural Review Board shall be painted, erected, or otherwise installed until the appeal period has passed. **Any proposed exterior changes from approved plans require Architectural Review Board review and approval.** There is a fee for design changes submitted after the architectural approval application has been granted final approval.

JUDICIAL TIME LIMITS

This serves as written notice that Pacific Grove Municipal Code Section 1.20.010 incorporates Section 1094.6 of the Code of Civil Procedure of the State of California and provides a ninety-day limitation for judicial review of any final administrative decision by the council, or any board, commissioner, or officer of the city.