



CITY OF PACIFIC GROVE
300 Forest Avenue, Pacific Grove, California 93950

AGENDA REPORT

TO: HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL
FROM: Acting Library Director Ellen Pastore
MEETING DATE: July 19, 2006
SUBJECT: Minutes May 9, 2006 Library Board Meeting

RECOMMENDATION: RECEIVE

DISCUSSION: Receive the Minutes of the regularly scheduled Library Board meetings.

FISCAL IMPACT: None

ATTACHMENTS: Minutes

RESPECTFULLY SUBMITTED:

Ellen G. Pastore
ACTING LIBRARY DIRECTOR

REVIEWED BY:

James J. Colangelo

Digitally signed: I have reviewed this document

James J. Colangelo
CITY MANAGER

**PACIFIC GROVE LIBRARY BOARD
MINUTES**

Tuesday, May 9, 2006
Pacific Grove Community Center

CALL TO ORDER: Chair Mike Ottmar called the meeting to order at 7:05 p.m.

ATTENDANCE: Ottmar, Headley, Mason, Pastore

1. **Adoption of May 9, 2006 Agenda:** agenda not formally adopted as only one formerly seated member present.
2. **Adoption of April 11, 2006 Minutes:** these minutes not approved as Ottmar is only formerly seated member.
 - a. Chair Ottmar called for introductions of and comments from the new board members: Lynn Mason and Laura Headley.
3. **Public Comments:** None
4. **Board Member Comments:** Both Mason and Headley stated their commitment to the community and the importance of the library to each of them and as a community resource.
5. **Reports:**
 - a. **Presentation by Madeleine Clarke, co-chair of the Bring Back the Carnegie Committee, regarding an alternative plan for restoring the Carnegie.** Clark stated she and the committee are exploring the possibility of restoring the exterior of the library to more closely resemble the original Carnegie in time for the 100th anniversary of the building in 2008. She indicated they believe an expanded children's room could be added within the footprint of the current building and that these tasks could be achieved with the money already raised, possible financial help from local corporations such as Granite, possible grant from the Carnegie Foundation, and possibly with some additional fundraising. Discussion about the proposal took place, and Ottmar summarized for the Board by stating that the original project was to achieve a community room for the Library, which would enable expanded programming for both adults and children. He also stated that given the parameters of the original project, i.e., that a Community Room with outside access be added, that the library not be closed during renovations, and that Grand Avenue was approved to be closed by the last Council, that a collaborative effort between the original group and the Bring Back the Carnegie Committee to explore achieving the latter's goals with architects would be a logical next step and feasibility would be quickly determined within a timely fashion.
 - b. **Friends of the Library.** No report.
 - c. **Acting Library Director Pastore.** Still waiting for the estimate from the termite company, but the treatment will take place in early August after the summer reading program ends and before the school year begins.

6. **Old Business:**
 - a. Library Budget FY 06/07. Pastore reported that Council received the preliminary department budgets on May 3 and did ask for a breakdown to compare costs between restoring just the Sunday hours versus just the Wednesday and Thursday evening hours. She and staff have calculated that cost to restore either Sunday or the evening hours would be the same.
7. **New Business:**
 - a. Agenda items for July 11, 2006 meeting (Board):
 - FY06/07 budget update
 - Community Room project

ADJOURNMENT at 8:35 p.m.

Respectfully submitted,

Ellen Pastore
Acting Library Director

**Next Regular Board Meeting:
Tuesday, July 11, 2006, 7:00 p.m.
Pacific Grove Community Center
515 Junipero Ave.**

*Director's Report
June 2006*

Donations

We received \$1,391.22 to the Book Fund in May, \$964.95 of it from sales of gift books. Bobbie Morrison contributed \$100 for mysteries and Georgia Nevarez gave \$250 to be used as we see fit. Since January 1st, Book Fund donations have totaled \$9,753.80.

Staff Activities

Lisa Maddalena has begun focusing much of her energy on the upcoming Summer Reading Club. This year's theme is "**Paws, Claws and Tales.**" The club will begin June 12, and the first major program will be Wednesday, June 14, when WILD THINGS of Salinas presents "Around the World in 8 Animals" in Jewel Park.

The P.G. Reads group continues to meet the second Thursday of each month in the Little House in Jewel Park. Reference Librarian Jean Chapin would love to have more participants. Upcoming titles are: *The Heart is a Lonely Hunter* by Carson McCullers for July 13; *Travels with Charley in Search of America* by John Steinbeck for August 10.

For the past six years I have had the pleasure of serving as a judge for the PGHS Senior Projects, and this year, Jean Chapin served on one of the panels as well. Each senior has to research a topic, write a brief paper, produce a physical component for the project, and then present his or her topic to a panel of judges. Serving as a judge for these Senior Projects is one of the most enjoyable things I get to do each year!

MOBAC Library System

At the most recent MOBAC Administrative Council meeting, our fees for FY06/07 were set and are slightly below the current year. Also, the Council voted to restore delivery service from three days to four, and Pacific Grove along with Monterey Public will be adding a fifth day. This will bring the delivery for us back to what it was two years ago and will mean that materials will be transported between all the member libraries, but particularly between PGPL and MPL, in a more timely manner resulting in better service.

A major development at that meeting is that the Council voted to discontinue the funding for the current MOBAC Regional Catalog (MRC) and its interlibrary loan component in favor of transitioning to the **California Libraries Catalog (CalCat)** via OCLC's WorldCat interface. The **CalCat** is currently being funded by the California State Library. The OCLC WorldCat database functions in part as a "global union catalog" and **CalCat** is a subset of WorldCat. The **CalCat** will be a prominent link from our web site, and once at the main **CalCat** search screen, it will be possible to conduct a search of just the catalogs in the Monterey Bay area. The current MRC is still functioning, but will be discontinued by the end of this month. I will give you more details about **CalCat** next month, particularly about how it will facilitate interlibrary loan.

Budget

The City Council had its first look at the proposed budget on May 3rd and will be asked to vote on the City Manager's recommended preliminary budget on June 7th. The recommended budget takes into account the City Manager's recommendation that I remain as acting director through the next fiscal year but that the director's position remain unfunded. Included in the recommended budget for the library are funds to make some of the needed building repairs, implement wireless access, replace the library server and network software; and most important, some funds for additional part-time help. By the time of the Board meeting, I will give you a more definitive report based on the Council's actions, but at the very least I hope there will be funding for increased part-time Librarian I/II hours, some additional hours for Library Assistants, and at least one or two more paid shelveers.

The dates for the termite treatment and carpet cleaning will be Thursday, August 3 through Tuesday, August 8, reopening to the public the afternoon of Wednesday, August 9. Thanks to our neighbor, Museum Director Paul Finnegan, the books and materials from the MOBAC delivery will be stored at the Museum during the closure.

Library Card Policies

In last month's report I indicated the need to revise the Library Card Application policy to reflect our participation in Universal Borrowing. By participating in the state-funded Universal Borrowing program, we will be eligible for reimbursement each time we loan to a resident of another California public library jurisdiction. The revised draft of this policy is included on this agenda for your consideration. Pending your approval, the revised policy will go to Council for approval sometime in July.

Friends of the Library

The Friends Board meets next on June 20th. There is a new issue of the Friends newsletter.

ELLEN G. PASTORE
ACTING LIBRARY DIRECTOR

