



**CITY OF PACIFIC GROVE**  
300 Forest Avenue, Pacific Grove, California 93950

**AGENDA REPORT**

**TO:** HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL  
**FROM:** Ron Kettlewell, Museum Assistant Curator  
**MEETING DATE:** July 19, 2006  
**SUBJECT:** Museum Board Minutes

**RECOMMENDATION:**

Receive.

**DISCUSSION:**

Attached are the recently approved Museum Board Minutes from June 2006.

**FISCAL IMPACT:**

None.

**ATTACHMENTS:**

Museum Board June Minutes.

RESPECTFULLY SUBMITTED:

A handwritten signature in cursive script that reads "Ron L. Kettlewell".

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Ron L. Kettlewell  
Museum Assistant Curator

REVIEWED BY:

A handwritten signature in cursive script that reads "James J. Colangelo".

Digitally signed: I have reviewed this document

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James J. Colangelo  
CITY MANAGER

PACIFIC GROVE MUSEUM OF NATURAL HISTORY

Museum Board Meeting Minutes

June 7, 2006

**PRESENT:** John Courtney (Chairman), Nicole Asselborn,  
Steve Ellzey, Larry Telles

**ABSENT:** None

**STAFF:** Paul Finnegan, Ron Kettlewell

**GUESTS:** Sharon Blaziek, Milos Radakovich, David Shonman

*Chairman Courtney called the meeting to order at 3:30 p.m.*

**I. APPROVAL OF MINUTES (May 3, 2006).**

*Telles/Asselborn moved to approve the minutes as written. The motion passed unanimously.*

**II. CORRESPONDENCE.** None

**III. ORAL COMMUNICATIONS.** None

**IV. APPROVAL OF AGENDA.**

*Telles/Asselborn moved to approve the agenda as written. The motion passed unanimously.*

**V. STAFF REPORTS.**

**A. Director Paul Finnegan's Report.**

1. The Museum hosted the following organizations and events during the month of May: Sustainable Monterey County, Beyond Peak Oil and Sustainable Pacific Grove; four Lyceum classes; Pacific Grove Heritage House Awards; Community Hospital of the Monterey Peninsula, lunch and training program; Tidepools Sub-Committee; Monterey Academy of Oceanographic Science.
2. Mrs. Georgia Shetenhelm, a long-time supporter of the Museum, donated five ivory carvings from Alaska.

3. The Museum had another wonderful Family Fun Day event that brought in over 490 visitors, mostly parents, children, and grandparents. There were 18 examples of our State Symbols on view, and we all sang "I Love You California" with the help of the singing sheriff, Pat Duvall.
4. The George Lepp lecture on California Poppies drew a large crowd of 95 guests. George had a beautiful poppy and tulip show set to music and he shared many of his photographic techniques.
5. The 1906 Earthquake photo of repairs to the Point Pinos Lighthouse has been put on display at the Lighthouse.

B. Assistant Curator Ron Kettlewell's Report.

1. Museum Department Statistics for May 2006:

**Museum**

Museum Attendance: 4,885  
 Year-to-Date: 24,150 → 396 loss from 2005

Education Programs: 1,589  
 Year-to-Date: 4,039 → 342 loss from 2005

Museum Improvement Fund Donations: \$1,475.00  
 [includes \$250 donation from Virginia Nevarez and \$500 donation from Talbott Studio toward the 2007 Wildflower Show postcard]

**Lighthouse**

Lighthouse Attendance: 1,647  
 Year-to-Date: 9,278 → 598 loss from 2005

Lighthouse (General Fund) Donations: \$1,475.00

**Website Visits**

2006:	746,460
2005:	1,138,620
2004:	488,721
2003:	377,169
2002:	351,288
2001:	220,029
2000:	90,404
Total:	<u>3,412,691</u>

**VI. OLD BUSINESS.**

A. ADA Path/Time Walk Project for Native Plant Garden

Joseph Rock and Larry Telles will physically outline the proposed pathway in the backyard. John Courtney is in talks with Granite Construction to possibly get materials and labor donated to the project.

B. Proposal for Three New Permanent Exhibits

Esther Trosow is working on the approved Condor exhibit and has withdrawn the other two tabled proposals.

C. Proposal for Conducting a Public Dimension Assessment

The Board declined further consideration of the proposal citing the high cost of the project.

**VII. NEW BUSINESS.**

A. Shoreline Docent Program

Milos Radakovich and David Shonman outlined their proposal for the creation of a Shoreline Docent Program and requested a letter of support to the City Council from the Museum Board.

***Telles/Asselborn moved to write a letter of support to the City Council for the acceptance of the proposed Shoreline Docent Program. The motion passed unanimously.***

B. Butterfly Tagging in the Monarch Grove Sanctuary

The Board reviewed letters from the Ventana Wildlife Society and former Museum Director Stephen Bailey in support of a monarch butterfly tagging program at the Monarch Grove Sanctuary.

***Ellzey/Asselborn moved to write a letter of support to the City Council for the acceptance of the proposed monarch butterfly tagging program. The motion passed unanimously.***

C. Code of Ethics Handbook

The Board received a copy of the Museum's Code of Ethics for their review.

D. AAM Reaccreditation

Director Finnegan briefed the Board on recent developments in the City that impact the Museum's upcoming effort to attain reaccreditation from the American Association of Museums.

**VIII. ADJOURNMENT.**

*There being no further business for the Board, Chairman Courtney adjourned the meeting at 5:05 p.m.*

Respectfully submitted,



Ron L. Kettlewell  
Museum Assistant Curator

