



**CITY OF PACIFIC GROVE**  
515 Junipero Avenue, Pacific Grove, California 93950

**AGENDA REPORT**

**TO:** HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL  
**FROM:** SENIOR RECREATION COORDINATOR MOTHERSHEAD  
**MEETING DATE:** MAY 7, 2008  
**SUBJECT:** MEETING MINUTES OF MARCH 18, 2008 RECREATION BOARD MEETING

**RECOMMENDATION:**

Receive.

**DISCUSSION:**

Attached are the minutes of the March 18, 2008 meeting of the Recreation Board.

**FISCAL IMPACT:**

NONE

**ATTACHMENTS:**

- Minutes of the March 18, 2008 meeting of the Recreation Board. (2 pages)

RESPECTFULLY SUBMITTED:

\_\_\_\_\_  
Donald Mothershead  
SENIOR RECREATION COORDINATOR

REVIEWED BY:

*James J. Colangelo*  
Digitally signed: I have reviewed this document  
\_\_\_\_\_  
James J. Colangelo  
CITY MANAGER



## **CITY OF PACIFIC GROVE RECREATION BOARD MEETING MINUTES**

**Tuesday, March 18, 2008 – 7:00 p.m.**

**Kuwatani Room**

**Pacific Grove Community Center  
515 Junipero Avenue, Pacific Grove**

1. **Call to Order** Chairperson Bell, called the meeting to order at 7:02 p.m.
2. **Roll Call** Members present : Book, Cullinan and Potter  
Members absent: Lord (excused)  
Staff present: Riekena and Mothershead
3. **A. Acceptance of the Minutes of February 12, 2008 Meeting**  
On a motion by Cullinan, seconded by Book, the minutes of February 12, 2008 were unanimously accepted.
4. **Oral Communications and Correspondence** - There were no public comments.  
The City's 2008 Special Events Calendar was presented. A formal letter from Mayor Dan Cort, to Prebble Potter, announcing her appointment to the Recreation Board was presented to the Board. In addition, a request to rent Chautauqua Hall for a wedding reception on Saturday, May 30, 2009 was received.
5. **Reports and Correspondence**
  - A. **Golf Course** – Joe Riekena
    1. **Revenue Report** - Riekena shared a comparison revenue report between February 2007 and February 2008. There were 262 fewer total rounds. Total Green fees were up by \$7,163. Revenue increases also announced as follows: Cart Rental, up \$862. Club/Pull Cart Rentals, up \$489. Driving Range, up \$285. Merchandise, up \$1,303. Mr. Riekena noted that in February 2007, the Pro Shop sold \$4,400 in discount 20 play cards. These discounted cards were discontinued on July 1, 2007. Total income for February 2008 was \$164,763, up \$5,702 from last year.
    2. **Update** - Riekena further noted that the months from June to October are busy ones on the course and the best months for revenue. The City expects to receive another \$150,000 through the year, ending in June.
  - B. **Recreation** – Donald Mothershead
    1. **Revenue and Expenditures** - A report from the Finance Department was shared.
    2. **Adult Basketball & Adult Spring Softball** - The 2008 schedule was handed out. Sixteen teams are registered and eight games are played on Sundays between noon and 10:00 p.m. at the Pacific Grove High School Gymnasium. The season will conclude on April 13<sup>th</sup>. Adult Spring Socko Flyer also were distributed. Play will begin on April 22.
    3. **Youth Center & Track Club** - The February attendance report was presented. The Youth Center is open for 25 hours each week, Monday – Saturday. Attendance for the 23 days in February was of 600, or an average of 26 per day. The average daily after-school attendance was 29 students. The Spring Youth Track flyer was presented. The first practice is set for April 2 at the PGHS track.
    4. **Professional Providers** - Mothershead announced that Lev Frenklakh, the chess instructor will be leaving, due to low attendance. Other programs are continuing and insurance policies are in force. At the Community Center, the following programs are offered: Tennis, Youth Art, and Martial Arts. At Caledonia Park, are the youth Kidz Love Soccer program on Mondays. At Chautauqua Hall, are Jazz Dance/ Jazzamatazz, Jazzercise, Yoga, Drumming and dance programs in Ballroom, Modern, Samba and Salsa.
    5. **Preschool** - A new teacher will be needed to replace Jamie Curtis, who will retire in June. Due to personnel limits (of 1,000 hours per year) the afternoon Tuesday/ Thursday program will not be offered next year. New registrations for fall will begin soon.

**Recreation Board Minutes – March 18, 2008 (continued)**

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6. **Facilities / Parks** - The Public Works department is keeping our facilities and parks in good condition. City Hall office assistants are handling all wedding reservations for both Lovers Point and Berwick Park. The YMCA will be offer a spring break youth day camp at Chautauqua Hall during the week of March 24-28. There was discussion about the YMCA basketball program, mostly positive.
6. **Old Business**
  - A. None
7. **New Business**
  - A. **Concorso Italiano** – The pros and cons of hosting this event were discussed. After the discussion, it was moved and seconded (Book/Cullinan) to: “Recommend to Council, To deny this event at the Pacific Grove Municipal, based on the tremendous stress it would cause to the course and the loss of recreational services to our local golfers, for the small gain in revenue.” The motion unanimously passed.  
  
  - B. **08/09 Budget Development** – The budget process was announced. The 2007/08 Mission Statement, Description of Services and Responsibilities, Major Budget Changes and Performance Indicators were discussed. Staff will return with the 08/09 version at the next meeting.
8. **Closing comments and adjournment**

With there being no further business, the meeting was adjourned at 8:10 pm.

Respectfully submitted,

Donald Mothershead  
Senior Recreation Coordinator