

**PACIFIC GROVE CITY COUNCIL  
LIST OF REFERRALS**

<b>MEETING:</b>	June 4, 2008	
<b>SUBJECT:</b>	Receive Council Referrals Update	
<b>DEPARTMENT:</b>	City Manager's Office	

<b>N O.</b>	<b>DATE</b>	<b>BY</b>	<b>TO</b>	<b>ITEM</b>	<b>REPORT</b>	<b>STATUS</b>
1	2007	Stilwell	City Manager	Prepare an inventory of all City assets	Inventory will be presented to the Council in July, 2008	Pending
2	2007	Miller	Community Development	Develop an abatement program for illegal second units	A report was presented to the Council on April 16, 2008 and direction was provided. Staff is developing a program that will limit the City's exposure to relocation costs	In progress
3	2007	Cort	Public Works	Replace existing newspaper racks in downtown area	Two sets of rack have been replaced. A letter is being sent to the newspaper publishers to determine if they will oppose the relocation of the first rack from its current location to a location near the bus stop, one block west.	In progress
4	1/23/08	Council	City Manager	Implement Council direction on reducing the number of Boards, Commissions and Committees	Initial resolution was approved on April 16, 2008. Ordinances will be presented following staff work with the Planning Commission and ARB to determine the future need for the HRC as part of the Historic Preservation Ordinance process	In progress
5	2/6/08	Council	City Manager	Review the number and criteria for members of Boards, Commissions and Committees	See No. 4 above.	In progress
6	8/19/08	Council	City Manager	Conduct a joint meeting among the City Council, Planning Commission and Architectural Review Board	Staff is evaluating the need for this meeting.	Pending
7	2/20/08	Miller	City Manager	Schedule a Joint Meeting with the Pacific Grove Unified School District Board of Trustees to discuss potential sharing of services and resources	PGUSD representatives have been contacted and a date is being considered based on the schedules of both bodies	Pending

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8	2/20/08	Miller	City Manager	Schedule a Joint Meeting with the Economic Advisory Committee to discuss ways to enhance the City's revenues	The EAC presented their Strategic Plan at a joint meeting with the Council on May 21, 2008	Complete
9	2/20/08	Bennett	City Manager	Receive a report from the Water Management District on a replacement water desalination facility	District Staff will make a presentation on July 2, 2008	In progress
10	3/19/08	Davis	City Manager	Appoint Panel Members for the Administrative Hearing Panel	The Council approved the appointment of three members at the May 7, 2008 meeting. At least one additional member is needed to create a quorum so that the Committee can adopt guidelines.	In progress
11	4/16/08	Miller	City Manager	Discuss alternative traffic routes with representatives of the Defense Language Institute	Staff will coordinate with Council Member Miller to schedule a meeting	Pending
12	5/21/08	Miller	City Manager	Forest Hill Manor Quarterly Report	Staff will present the most recent Quarterly Report from Forest Hill Manor regarding water use on June 18, 2008	Pending
13	5/21/08	Bennett	City Manager	Water Waiting List Update	Staff will provide a report on the status of the Water Waiting List as required by the Municipal Code by July 2, 2008	Pending
14	5/21/08	Bennett	City Clerk	Agenda Cover Page	Staff will develop an Agenda cover page to provide an explanation of the public's opportunity to participate in Council Meetings by July 2, 2008	Pending