

City of Pacific Grove
Budget and Finance Committee
MEETING MINUTES

DATE: May 22, 2008

TIME: 3:00 pm

City Manager's Conference Room, City Hall

Subcommittee members present:

Susan Nilmeier (Chair)
Lisa Bennett
Barry Dolowich
Pete Tansil
Jerry Norton
Carmelita Garcia (alternate)

Staff present:

Jim Colangelo, City Manager
Jim Becklenberg, Director of Management and Budget

AGENDA

1. **Call to order**
2. **Oral Communications:** NONE
3. **Consider adjustments to the FY 2007/08 budget**

Director of Management and Budget Becklenberg led a discussion of budget adjustments necessary given current information about costs in FY 2007/08. *The committee voted 5-0 to recommend the adjustments to the City Council.*

4. **Begin a discussion of opportunities for fire services consolidation.**
Director of Management and Budget Becklenberg and City Manager Colangelo reviewed the studies and discussions regarding potential fire services consolidation that have occurred in recent years. The committee asked questions about service implications associated with the various options and identified several key considerations for future discussions, including:
 - the importance of focusing on the costs of a sustainable fire department, as opposed to the service model represented in the FY 2008/09 budget
 - the need to consider cost/benefit related to the risks of contracting with another agency compared with establishing a joint-powers authority.

The committee plans to continue the discussion at its regular meeting scheduled for June 19, 2008. *The committee took no action on this item.*

5. **Consider a request from Waste Management for a refund of a small percentage of franchise fees paid historically based on a payment calculation error.**

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Director of Management and Budget Becklenberg presented the item. *The committee voted 5-0 to recommend the refund to the City Council.*

6. Consider establishment of a fund to improve tracking of donations

Director of Management and Budget Becklenberg presented a framework for a new fund to track donations for programs that currently do not have funds separate from the General Fund. The Committee supported the concept. Councilmember Lisa Bennett volunteered to work with staff to develop a donations management program that could be presented, along with the fund, at a future City Council meeting. *The committee took no action on this item.*

7. Adjournment