

**PACIFIC GROVE CITY COUNCIL
LIST OF REFERRALS**

MEETING:	July 16, 2008
SUBJECT:	Receive Council Referrals Update
DEPARTMENT:	City Manager's Office

N O.	DATE	BY	TO	ITEM	REPORT	STATUS
1	2007	Stilwell	City Manager	Prepare an inventory of all City assets	Inventory will be presented to the Council in July, 2008	Pending
2	2007	Miller	Community Development	Develop an abatement program for illegal second units	A report was presented to the Council on April 16, 2008 and direction was provided. A proposed policy is being presented at this meeting.	In progress
3	2007	Cort	Public Works	Replace existing newspaper racks in downtown area	Two sets of rack have been replaced. A letter has been sent to the newspaper publishers to determine if they will oppose the relocation of the first rack from its current location to a location near the bus stop, one block west.	In progress
4	1/23/08	Council	City Manager	Implement Council direction on reducing the number of Boards, Commissions and Committees	Initial resolution was approved on April 16, 2008. Ordinances will be presented following staff work with the Planning Commission and ARB to determine the future need for the HRC as part of the Historic Preservation Ordinance process	In progress
5	2/6/08	Council	City Manager	Review the number and criteria for members of Boards, Commissions and Committees	See No. 4 above.	In progress
6	8/19/08	Council	City Manager	Conduct a joint meeting among the City Council, Planning Commission and Architectural Review Board	Staff is evaluating the need for this meeting.	Pending
7	2/20/08	Miller	City Manager	Schedule a Joint Meeting with the Pacific Grove Unified School District Board of Trustees to discuss potential sharing of services and resources	A tentative date of September 11, 2008 has been selected pending confirming the availability of the governing boards and availability of a meeting space.	Pending

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8	2/20/08	Bennett	City Manager	Receive a report from the Water Management District on a replacement water desalination facility	District Staff made a presentation on July 2, 2008	Completed
9	3/19/08	Davis	City Manager	Appoint Panel Members for the Administrative Hearing Panel	The Council approved the appointment of three members at the May 7, 2008 meeting. At least one additional member is needed to create a quorum so that the Committee can adopt guidelines.	In progress
10	4/16/08	Miller	City Manager	Discuss alternative traffic routes with representatives of the Defense Language Institute	Staff will coordinate with Council Member Miller to schedule a meeting	Pending
11	5/21/08	Miller	City Manager	Forest Hill Manor Quarterly Report	Staff presented the most recent Quarterly Report from Forest Hill Manor regarding water use on July 2, 2008	Completed
12	5/21/08	Bennett	City Manager	Water Waiting List Update	Staff provided a report on the status of the Water Waiting List as required by the Municipal Code by July 2, 2008 and direction was provided to staff.	In progress
13	5/21/08	Bennett	City Clerk	Agenda Cover Page	Staff developed an Agenda cover page to provide an explanation of the public's opportunity to participate in Council Meetings on July 2, 2008	Completed
14	7/02/08	Miller	City Clerk	Newspaper of Record	Staff is exploring the cost and reliability of the various newspaper in the are to use for publishing public notices	In progress