

**PACIFIC GROVE CITY COUNCIL  
LIST OF REFERRALS**

<b>MEETING:</b>	August 20, 2008	
<b>SUBJECT:</b>	Receive Council Referrals Update	
<b>DEPARTMENT:</b>	City Manager's Office	

<b>N O.</b>	<b>DATE</b>	<b>BY</b>	<b>TO</b>	<b>ITEM</b>	<b>REPORT</b>	<b>STATUS</b>
1	2007	Stilwell	City Manager	Prepare an inventory of all City assets	Inventory has been provided to Council Member Stilwell and further discussions are needed to determine whether this meets the needs of the request	In progress
2	2007	Miller	Community Development	Develop an abatement program for illegal second units	Policy was adopted at the July 16, 2008 meeting	Completed
3	2007	Cort	Public Works	Replace existing newspaper racks in downtown area	Two sets of rack have been replaced. A letter has been sent to the newspaper publishers to determine if they will oppose the relocation of the first rack from its current location to a location near the bus stop, one block west.	In progress
4	1/23/08	Council	City Manager	Implement Council direction on reducing the number of Boards, Commissions and Committees	Initial resolution was approved on April 16, 2008. Ordinances will be presented following staff work with the Planning Commission and ARB to determine the future need for the HRC as part of the Historic Preservation Ordinance process	In progress
5	2/6/08	Council	City Manager	Review the number and criteria for members of Boards, Commissions and Committees	See No. 4 above.	In progress
6	8/19/08	Council	City Manager	Conduct a joint meeting among the City Council, Planning Commission and Architectural Review Board	Staff is evaluating the need for this meeting.	Pending

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7	2/20/08	Miller	City Manager	Schedule a Joint Meeting with the Pacific Grove Unified School District Board of Trustees to discuss potential sharing of services and resources	A tentative date of September 11, 2008 has been selected pending confirming the availability of the governing boards and availability of a meeting space.	Pending
8	3/19/08	Davis	City Manager	Appoint Panel Members for the Administrative Hearing Panel	The Council approved the appointment of three members at the May 7, 2008 meeting. A fourth member is being recommended at this meeting which will create a quorum so that the Committee can adopt guidelines.	In progress
9	4/16/08	Miller	City Manager	Discuss alternative traffic routes with representatives of the Defense Language Institute	Staff will coordinate with Council Member Miller to schedule a meeting	Pending
10	5/21/08	Bennett	City Manager	Water Waiting List Update	An updated report on this item is being presented at this meeting	In progress
11	7/02/08	Miller	City Clerk	Newspaper of Record	Staff is exploring the cost and reliability of the various newspaper in the are to use for publishing public notices	In progress