

**MINUTES OF THE
ADMINISTRATIVE ENFORCEMENT
HEARING OFFICERS PANEL**

DATE/TIME: OCTOBER 22, 2008 – 5:00 P.M.

LOCATION: CITY COUNCIL CHAMBERS ROOM

1. Call to Order - The meeting was called to order by Pro Tem Presiding Officer Heidi Niggemeyer at 5:00 p.m. and adjourned at 7:00 p.m. Present were Hearing Panel members Luke Coletti, Ed Lake, Kim Murdock, Heidi Niggemeyer, Gary Sprader and David Spradling.
2. Oral Communications - No members of the public appeared.
3. Review & Approve Minutes – The Members reviewed and approved the minutes for the October 8, 2008 meeting as presented.
4. Continued Discussion and Adoption of Hearing Rules and Procedures – The Hearing Panel continued its review of the administrative draft of Hearing Rules and Procedures, and referred the draft to Counsel for amendment. This review was continued to the next meeting. Hearing Officers Carmelita Garcia and Bob Davis were to be invited to join this review process.
5. Discuss Next Steps; Set Next Meeting Date - The Hearing Panel set the next meeting date for November 6, 2008 at 5:00 p.m.

The meeting was adjourned at 7:00 p.m.