



CITY OF PACIFIC GROVE
515 Junipero Avenue, Pacific Grove, California 93950

AGENDA REPORT

TO: HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL
FROM: SENIOR RECREATION COORDINATOR MOTHERSHEAD
MEETING DATE: DECEMBER 17, 2008
SUBJECT: MEETING MINUTES OF NOVEMBER 19, 2008
RECREATION BOARD MEETING

RECOMMENDATION:

Receive.

DISCUSSION:

Attached are the minutes of the November 19, 2008 meeting of the Recreation Board.

FISCAL IMPACT:

Unknown.

ATTACHMENTS:

- Minutes of the November 19, 2008 meeting of the Recreation Board. (2 pages)

RESPECTFULLY SUBMITTED:

Donald Mothershead
SENIOR RECREATION COORDINATOR

REVIEWED BY:

James J. Colangelo

Digitally signed: I have reviewed this document

James J. Colangelo
CITY MANAGER



CITY OF PACIFIC GROVE
SPECIAL RECREATION BOARD MEETING MINUTES

Wednesday, November 19, 2008 – 7:00 p.m.

Lebeck Room

Pacific Grove Community Center
 515 Junipero Avenue, Pacific Grove

1. **Call to Order** The meeting was called to order at 7:10 p.m. by Mothershead.

2. **Roll Call** Members present : Cullinan, Book Laughlin, and Potter
 Members absent: Lord
 Staff present: Mothershead
 Staff absent: Riekena (excused)

3. **A. Election of New Chairperson.**
 Cullinan was nominated for Chairperson by Laughlin and seconded by Book. After a brief discussion, the motion passed unanimously.
 Laughlin was nominated for Vice-Chair by Potter and seconded by Book. After a brief discussion, the motion passed unanimously.

B. Acceptance of the Minutes of October 21, 2008 Meeting
 On a motion by Laughlin, seconded by Potter, the minutes of October 21, 2008 were unanimously accepted.

C. Approval of the Agenda
 On a motion by Potter, seconded by Laughlin, the Agenda as posted, was unanimously approved.

4. **Oral Communications and Correspondence** – None.

5. **Reports and Correspondence**
 - A. **Golf Course** – (Mothershead reported for Joe Riekena)
 1. **Superintendent** - The new Golf Course Superintendent (Dan Gho) is busy and doing well.
 2. **Greens** - The greens have all recovered.
 3. **Financials** – Monthly rounds and revenue are down.
 4. **Department Update** –two part-time Cart Attendants and two Marshals were hired.

 - B. **Recreation** – Donald Mothershead gave the staff report.
 1. **Revenue and Expenditures** - September finance report was shared. Department Expenditures totaled \$19,656.99 for the month, bringing a total expenditure for the Fiscal year (3 months) to \$9,1381.39 (or 23.26% of the yearly budget). Revenue generated for September totaled \$14,098.82, bringing a Fiscal year total income to \$47,507.57 (or 21% of its expected yearly income) from programs and rentals.

Department Update – October Youth Center attendance was 524 over 18 days (daily average of 29). A Middle School Halloween Costume Dance was held on October 24th, with 155 students in attendance. This event raised \$705 funds for the M.S. Leadership class (\$150) and U.N.I.C.E.F. (\$555). The M.S. ASB and PTA sponsored the event. The Middle School music classes have returned to the M.S. Auditorium. The PGHS volleyball team will have a team awards dinner at the Youth Center on November 20. Custodial care and maintenance of the Community Center, Chautauqua Hall and the Youth Center remain problematic. The Saturday Night Dance Club would like to pay for a new floor in the Chautauqua Hall kitchen and the hood and stove at Chautauqua Hall need replacing. The Adult Softball season concluded on November 13th. Five teams were registered and played a total of 23 games, over 12 nights.

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6. **Old Business**

A. **None**

7. **New Business**

A. **Naming of Public Facilities** – Council Policy No. 000-10, dated February 5, 1992 (Dedication of Public City Facilities) was distributed. Kristy Sebok was present and asked that the Board consider naming the field at George Washington Park for the late Joel Woods Ballpark. This will be discussed at a future meeting.

8. **Closing comments and adjournment** –Cullinan requested that Jeanne Byrne be invited to attend the next Recreation Board meeting to discuss their donations to the Youth Center. By unanimous vote, the December meeting will begin at 5:30 pm.

With there being no further business, the meeting was adjourned at 8:29 pm.

The next scheduled meeting will be on Tuesday, December 9, 2008 at 5:30 pm in the Lebeck Room at the Community Center, 515 Junipero Ave.

Respectfully submitted,

Donald Mothershead, Senior Recreation Coordinator