



CITY OF PACIFIC GROVE
300 FOREST AVENUE
PACIFIC GROVE, CALIFORNIA 93950
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MINUTES OF REGULAR MEETING

HISTORIC RESOURCES COMMITTEE

DATE & TIME: WEDNESDAY, SEPTEMBER 9, 2009 – 4:00 P.M.

LOCATION: CITY HALL, COUNCIL CHAMBERS – 300 FOREST AVENUE

Copies of the agenda packet are available for review at the Community Development Department of Pacific Grove, located on the second floor of City Hall at 300 Forest Avenue, Pacific Grove.

MEETING AGENDA:

1. CALL TO ORDER

The meeting was called to order at 4:08 p.m.

2. ROLL CALL

Committee members present:

- Ken Hinshaw (Chair)
- Jeff Becom (Vice-Chair)
- Maureen Mason
- Rebecca Riddell

Committee members absent:

- Steve Honegger
- James McCord
- Randy McKendry

Staff present:

- Chief Planner Lynn Burgess
- Senior Planner Karen Vaughn
- Chief Building Official John Kuehl

3. Approval of HRC Minutes

No minutes were presented.

4. Oral Communications

None

5. Written Correspondence

None

6. Regular Agenda

a. Discussion of the State of California Historic Building Code

CEQA status: Not a project under CEQA

Staff reference: John Kuehl, Chief Building Official

Chief Planner Burgess introduced Chief Building Official John Kuehl.

John Kuehl gave a brief overview of the California Historic Building Code and answered questions from the Committee.

The public comment period was opened. No public comment was received.

b. Review and Discussion of Initial Historic Screening Forms

CEQA status: Not a project under CEQA

Staff reference: Lynn Burgess, Chief Planner

Chief Planner Burgess discussed the City Council and Council subcommittee direction regarding the proposed Initial Historic Screening process and answered questions from the Committee.

Senior Planner Karen Vaughn handed out and reviewed draft forms proposed to be used for the Initial Historic Screening process.

The public comment period was opened.

Darlene Billstrom spoke in opposition of the Chief Planner having the authority to make the final determination of whether or not a Phase 1 Historic Assessment should be required. Ms. Billstrom also voiced her preference to do away with Phase 1 Historic Assessments altogether.

The public comment period was closed.

Chief Planner Burgess responded to public comment and noted that the Initial Historic Screening process is not to determine historic status, but to simply cull out those properties that are obviously not eligible for listing on the Historic Resources Inventory. Chief Planner Burgess also noted that, according to the Pacific Grove Municipal Code, the Chief Planner has the authority to determine what information is required in order to fully implement the California Environmental Quality Act (CEQA).

The text of the forms was discussed and the committee requested a change to the Final Notice – Step 3 form to include the following underlined language:

“Based on the HRC recommendation”, on _____, the Chief Planner:

On a motion by Hinshaw, seconded by Mason, the Committee voted 4-0 to approve the Initial Historic Screening draft forms as presented by staff with the following language change on the Final Notice Form:

“Based on the HRC recommendation”, on _____, the Chief Planner:

On a motion by Becom, seconded by Hinshaw, the Committee voted 4-0 to direct staff to gather the pertinent information from the property files, the applicant and the Heritage Society for each Historic Screening Request. Staff is to forward the information to the HRC as part of the monthly agenda packet. The Chair will fill out the Preliminary Determination of Ineligibility – Step – form at the HRC meeting.

7. Reports of HRC Members

Committee member Riddell asked about the status of the HPO. Chief Planner Burgess stated that the HPO is currently on hold due to staff’s time being diverted to work on the Initial Historic Screening process.

Chair Hinshaw asked if the City would qualify for CLG status with the existing Historic Preservation ordinance. Chief Planner Burgess stated that she did not know, but would send a copy of the existing ordinance to Marine Nelson at the State Office of Historic Preservation for review.

Chair Hinshaw asked to have a discussion of the existing HRI listing criteria included in the zoning code on the agenda for the next available HRC meeting in light of the new HRC members and an interest in having a common understanding of the criteria.

Committee member Riddell asked staff to send an e-mail to her regarding the CEQA requirements for historical research evaluations.

8. Reports from Staff

Chief Planner Burgess noted that a public meeting will be held on Monday September 21, 2009 to gather citizen input regarding cost recovery strategies for the Community Development Department. Staff will take recommendations to the City Council on October 7, 2009.

9. Adjournment

The meeting was adjourned at 6:15 pm.