



CITY OF PACIFIC GROVE

300 FOREST AVENUE
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MINUTES OF SPECIAL JOINT STUDY SESSION AND REGULAR MEETING

ARCHITECTURAL REVIEW BOARD

DATE & TIME: TUESDAY, FEBRUARY 9, 2010 – 5:00 P.M.

LOCATION: CITY HALL, COUNCIL CHAMBERS – 300 FOREST AVENUE

Joint Study Session of Architectural Review Board and Historic Resources Committee on Board Restructuring

1. Call to Order

Ken Hinshaw, Historic Resources Committee Chair, called the Joint Study Session to order at 5:06 p.m.

2. Roll Call

Architectural Review Board (ARB) Members present:

Robin Aeschliman
Jeff Becom
Jeff Edmonds, Vice-Chair
Ken Hinshaw
Juan Rosas
Vitaly Volmensky

Historic Resources Committee (HRC) Members present:

Jeff Becom, Vice-Chair
Steve Covell
David Hines
Ken Hinshaw, Chair
Maureen Mason
Jim McCord

City Representatives present at the Study Session:

Mayor Carmelita Garcia
Council Member Lisa Bennett
City Manager Tom Frutchey
Chief Planner Lynn Burgess

City Manager Tom Frutchey explained the purpose of the study session, which is to receive the ARB and HRC comments on how best to achieve the City Council's goals in restructuring the city's boards and commissions, with a particular emphasis on the proposal to combine the ARB and HRC. Mr. Frutchey also discussed the interest of the City Council to form an ad hoc committee to advise on permit streamlining and other measures to simplify and expedite the permit review process for applicants.

Mayor Garcia noted that at a similar study session with the Planning Commission, they had told us why an ARB and HRC consolidation would not work. Mayor Garcia had asked that the Commissioners email her with suggestions on what it would take to make it work. To date, no comments have been received.

The ARB and HRC Members expressed concerns about the proposal to combine the ARB and HRC, including the loss of institutional knowledge about historic preservation, the extent of training needed for a single board to take on the full scope of duties, and overall workload. Other comments were in support of the proposal to shift more architectural approvals to the staff level, clarifying and updating the window guidelines, and taking other permit streamlining measures.

Mr. Frutchey encourage the ARB and HRC Members to send emails to Mayor Garcia with any further ideas on how to make the system work better.

The Joint Study Session was adjourned at 6:05 p.m.

Regular Meeting of Architectural Review Board**1. Call to Order**

Jeff Edmonds called the meeting to order at 6:10 p.m.

2. Roll Call

Robin Aeschliman
Jeff Becom
Jeff Edmonds, Vice-Chair
Ken Hinshaw
Juan Rosas
Vitaly Volmensky

3. Election of 2010 Officers

Board Member Hinshaw nominated Jeff Edmonds for Chair. Board Member Becom seconded and the Board unanimously approved this nomination.

Board Member Edmonds nominated Jeff Becom as Vice-Chair. Board Member Hinshaw seconded and the Board unanimously approved this nomination.

4. Approval of Minutes

On a motion by Hinshaw, seconded by Aeschliman, the Board voted 6-0 to approve the minutes from the January 12, 2010 ARB Site Review and Regular meetings. (The January 26, 2010 ARB Meeting was cancelled due to a lack of agenda items.)

5. Comments From the Public

None

6. Communications

None

7. Written Correspondence

None

8. City Council Actions

None

9. Planning Commission Actions

None

10. Subcommittee Member Reports

None

11. Administrative Architectural Approvals

Lynn Burgess, AICP, Chief Planner, handed out the Record of Decision for the January 15, 2010 Administrative Hearing and went over the one item that was heard.

12. Items Withdrawn or Tabled

None

13. **Requests for Continuance**

