



CITY OF PACIFIC GROVE
300 FOREST AVENUE
PACIFIC GROVE, CALIFORNIA 93950
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MINUTES OF REGULAR MEETING

PLANNING COMMISSION

DATE & TIME: Thursday, July 22, 2010 – 6:00 P.M.
LOCATION: CITY HALL, COUNCIL CHAMBERS – 300 FOREST AVENUE

MEETING AGENDA:

1. Call to Order

The meeting was called to order at 6:00 p.m.

2. Roll Call

Planning Commission Members present: Linda Bailey (Vice-Chair), Bill Bluhm, Bill Frederickson, Steven MacDonald, and Craig Riddell (Chair)

Planning Commission Members absent: Jeanne Byrne, and Eric Miller

3. Approval of Minutes

Minutes of the June 1, 2010 Planning Commission site review and June 3, 2010 regular meetings

On a motion by MacDonald, seconded by Frederickson, the Planning Commission voted 5-0 to approve the minutes.

Commissioner Miller arrived at 6:07 p.m.

4. Public Comments

None.

5. Written Correspondence

None.

6. Items to be Continued or Withdrawn

None.

7. Consent Agenda

None.

8. Regular Agenda

- A. **Project Description:** Grantee Performance Report for Community Development Block Grant (CDBG) Funded Activities
- CEQA Status: Not a project under CEQA
- Staff reference: Julie Uretsky, Housing Programs Coordinator
- Recommended Action:** **Receive staff report, hold a public hearing, and provide feedback to staff.**

Julie Uretsky gave an overview of the City's Grantee Performance Reports for CDBG Funded Activities and responded to Planning Commission questions. Chair Riddell opened the public comment period. Seeing no one interested in testifying, the Chair closed the public hearing. The Commission thanked Ms. Uretsky for her excellent work overseeing the City's housing program and CDBG projects.

9. Acceptance of Minutes from Other Bodies

- A. Architectural Review Board
1. Minutes of the July 13, 2010 Architectural Review Board Site Review Meeting
 2. Minutes of the July 13, 2010 Architectural Review Board Regular Meeting
- B. Administrative Hearing
1. Record of Decision of the July 9, 2010 Administrative Hearing

On a motion by Bailey, seconded by Bluhm, the Planning Commission voted 6-0 to accept the minutes as presented.

10. Reports of PC Subcommittees

None.

11. Reports of PC Members

Commissioner Bluhm announced that he would be absent from the August 19, 2010 meeting. Commissioner Bailey noted that she would be absent from the August 5, 2010 meeting.

12. Reports from Council Liaison

Council Liaison Bill Kampe gave a brief summary of the Ad Hoc Committee's Final Report on Permit Process Improvements and noted that the Council will hear the item on

July 27, 2010. Copies of the related Council agenda report and PowerPoint slides were handed out. Ms. Burgess will email the Final Ad Hoc Committee Report to all Commissioners. Council Member Kampe also responded to questions regarding the City Council's actions the previous night on changes to the City's Pension Program and the Tree Ordinance.

13. Reports from Staff

Lynn Burgess distributed copies of the Council agenda reports on permit process improvements and a proposed green building program, and explained that these items were continued to the Council's July 27, 2010 special meeting. Ms. Burgess summarized these projects, went over the timelines, and answered questions from the Commissioners. Ms. Burgess asked the Commissioners if they would like to be directly involved in the development of any of these proposals. In response, the following Commissioners asked to participate in the projects noted:

- **Commissioner Bluhm** – Permit Streamlining (code amendments); Window Guidelines
- **Chair Riddell** – Permit Streamlining (code amendments); Website Design
- **Commissioner Miller** – Handouts & Information Packets; Green Building Ordinance
- **Commissioner Frederickson** – Housing Element Update; Historic Context Statement

Commissioner Bailey noted that there is a local company selling synthetic turf and asked staff to look into whether there is any city prohibition to the use of this type of landscape material in town. If so, Ms. Bailey asked staff to inform the company of the City's regulations.

There being no agenda items for the Planning Commission's August 3, 2010 Site Review Meeting and August 5, 2010 Regular Meeting, the Commission agreed to cancel them.

14. Adjournment

The meeting was adjourned at 7:08 p.m.