

City of Pacific Grove
Budget and Budget and Finance Committee
MEETING MINUTES

DATE: January 6, 2009

TIME: 3:00 pm

City Manager's Conference Room, City Hall

Committee members present:

Lisa Bennett

Bill Kampe

Barry Dolowich

Jerry Norton

Staff present:

Jim Becklenberg, Director of Management and Budget

AGENDA

1. **Call to order**
2. **Oral Communications:** None
3. **Consider a budget increase for the Pacific Grove Public Library to ensure continued existing hours of operation**
The Committee discussed the problems the library is experiencing with covering all duties, especially because of the limits on flexibility of employee assignments, given employment classifications. The committee determined that additional funding for part-time staffing through the end of FY 2008/09 would be the most efficient way to meet the goal of maintaining current services levels. *The Committee voted 4-0 to recommend a budget increase of \$25,000 for additional part-time hours at the library.*
4. **Consider options for the optimal building services (plan review and inspection) services model.**
Director of Management and Budget Becklenberg provided a brief overview of the financial models associated with contract services compared with in-house staffing and service. Feedback to staff included a request for performance standards when the item becomes ripe for discussion and more discussion of service quality vs. cost. *The committee began discussion of the options but took no action.*
5. **Adjournment**