

# PACIFIC GROVE LIBRARY BOARD

## MINUTES

Tuesday, March 13, 2007

Pacific Grove Community Center

CALL TO ORDER: Lacking a Chair, Board member Hauk called the meeting to order at 7:05 p.m.

ATTENDANCE: Nancy Hauk, Laura Headley, Susan Steele, Ellen Pastore and Lisa Bennett, Council Liaison

**[N.B. Due to lack of item to approve minutes on the agenda, the minutes from the February 13 meeting were not approved. Item will appear on agenda for April 10 meeting.]**

1. **Public Comments:** Nancy Mollring expressed her opinion that Community Room expansion not needed for the Library; she suggested that “professionals” should be brought in to reconfigure Library to make room for such space within existing building.
2. **Board Member Comments:** Headley said she had a tape available of the Council meeting at which the reorganization plan for City was passed. Discussion among Board members ensued about future presentations to Council to call attention to the heavy use of the Library. Hauk previewed her presentation for the March 21 meeting which will focus on average daily traffic; Steele volunteered to present how Library compares to others from similar size cities at April 4 meeting.
3. **Reports**
  - a. Friends of the Library. Pastore reported she was not able to attend the last FOL Board meeting. The FOL Board continues to focus on membership drive. Members agreed that one of them would try to attend April 17 FOL meeting, and that they would also invite a member of the FOL to attend next Library Board meeting.
  - b. Acting Library Director. Written report received. Pastore reported she was still waiting for go ahead from City Manager for the roof repair. Steele offered to call City Manager and inquire as to status of roof repair.
4. **Old Business:**
  - a. Election of officers – members agreed to delay election until next meeting at which time they hope to have all five members in attendance. It is expected that the fifth member will be appointed by the Mayor at the March 21 Council meeting.
  - b. Building repair – update. Covered under Acting Director’s report.
  - c. Library Budget - update. Pastore reported that the 07/08 budget has not yet been developed but she should have more information about this at the April meeting.
  - d. Library staffing levels – update. Pastore reported she and City Hall staff are working on a recruitment brochure for a Senior Librarian. She reported that she has been assured that a job announcement would go out as soon as possible. She also expressed concern that a proposed reduction in hours, although requested to be taken “off the table” by Council member Bennett, may not be off the table. Headley expressed concern that Library services may be eroded as they were in Salinas recently. Members agreed that pressure must be kept on Council to stress need for a Director – someone with strong management skills needed to manage the complex operations of the Library. A Senior Librarian, reporting to a Deputy City Manager, cannot be expected to lead Library and ensure full service levels. Members discussed need for possible fund-raising campaign, most likely coordinated by the FOL, with funds raised going towards books and materials.
5. **New Business:**
  - a. Correspondence – Headley talked about the emails she had received from Council members Davis and Miller in response to her letter to Council members expressing concern about need for more space at the Library.

b. Agenda items for April 10 meeting –

- Priorities for the Library and a strategy to convey those priorities
- Presentations to Council should be regular agenda item

ADJOURNMENT at 8:25 p.m.

Respectfully submitted,

Ellen Pastore

Acting Library Director

**Next Regular Board Meeting:  
Tuesday, April 10, 2007, 7:00 p.m.  
Pacific Grove Community Center  
515 Junipero Ave.**