



## PACIFIC GROVE LIBRARY BOARD MINUTES

Tuesday, January 11, 2011  
Pacific Grove Community Center



1. **Call to Order:** Chair Laura Courtney-Headley called the meeting to order at 7:01 p.m.
2. **Roll Call:** Laura Courtney-Headley, Anthony Pearsall, Susan Alexander, Michael Reynolds, Neal Whitman, Senior Librarian Lisa Maddalena were present.
3. **Acceptance of the minutes of December 14, 2010.** Motion to accept by Boardmember Whitman, seconded by Boardmember Reynolds. Motion passed unanimously.
4. **Board Member Announcements:** Nothing to report
5. **Oral Communications:**
  - **Tony Leyva, trustee at Monterey City Library:** Introduced himself.
6. **Reports:**
  - a) **Friends of the Library Update:** Judy Archibald wished the board to know that it was very much a pleasure working with departing chair Laura Courtney-Headley. Public discussion following next FOL business meeting to ascertain what services are most important for the public. FOL Foundation is moving forward with some funding already in place. Campaign for Measure Q Committee still working together, 4 new board members; formed new adhoc finance committee as resource for advisory board.
  - b) **Senior Librarian:** Lisa Maddalena discussed her December report. Thanked FOL for Emily Dickinson program. Recognized Ashlee Wright for her work completing the local history inventory project. Library has received almost \$24,000 in donations, and recently another \$10,000. Beautiful collection of U.S. Presidents books for which they would like to find a buyer.
  - c) **Chair's Report:** Will clean out binder and return to board.
7. **Old Business**
  - a) **Library Board Charter:** The revised Library Advisory Board Charter will be distributed via email and forwarded to City Manager Frutchey.
  - b) **Library Board Handbook Draft/Outline:** Chair Laura Courtney-Headley advised the board she had reviewed chapter headings of draft, a copy of which was emailed to all board members.
  - c) **Proposed City Council Policy Changes Regarding Library Funding:** The following points were highlighted:
    - Not less than 3% of the City of Pacific Grove shall be dedicated to library funding.
    - Judy Archibald advised the board that FOL has assembled an adhoc committee which is putting numbers together on exact costs to 'fully' operate 24 hours per week. They also received a detailed report from Monterey City Library.

**ADVISORY BOARD ACTION:** Upon motion of Boardmember Headley, seconded by Boardmember Pearsall, and unanimously carried, Board moved to continue working on library funding recommendations.

  - d) **Library Behavior Policy Review:** Senior Librarian Lisa Maddalena submitted a new draft behavior policy.
8. **New Business:**
  - a) **Poet-in-Residence:** Senior Librarian Lisa Maddalena is now "in charge" of the poet.
  - b) **Change of Venue for LAB meetings from Community Center to City Hall:**

**ADVISORY BOARD ACTION:** Upon motion of Board member Headley, seconded by Board member Whitman, and unanimously carried, Board moved to henceforth change the meeting venue to Pacific Grove City Hall.

**c) Public Comment on LAB agenda items:**

- Laura Courtney-Headley discussed allowing public comment as a separate agenda item at Library Advisory Board meetins. City Manager Frutchey advised that this was not a legal requirement, but is city best practices, and could be revoked if it becomes cumbersome.

**ADVISORY BOARD ACTION:** Upon motion of Board member Headley, seconded by Board member Whitman, and unanimously carried, Board moved to allow public comment on board agenda items

**d) New Friends of the PGPL Ad-hoc Finance Committee:** Laura Courtney-Headley read from Gary Bales email, suggested inviting group to future board meetings.

- 9. Adjournment:** Motion to adjourn by Boardmember Pearsall at 7:53 p.m., seconded by Boardmember Whitman. Motion passed unanimously.

Respectfully Submitted,

Michael K. Reynolds  
Secretary, Pacific Grove Public Library Advisory Board

**Next Regular Board Meeting:  
Tuesday, February 8<sup>th</sup>, 2011, 7:00 p.m.  
Pacific Grove City Hall  
300 Forest AVE**