

Director's Report  
December 2007  
Paul M. Finnegan

1. Focus on Nature: Wildcats of the World ended December 29<sup>th</sup> 2007. Nearly 8500 visitors enjoyed this exciting exhibit, which brought all 16 species of cats together for the first time. The wide variety of talks and programs such as live cats added to the educational purpose of this exhibit.
2. The month ended with a variety of exciting talks from Rollo Beck to the Archaeological research of the Chinese Village at Hopkins. Doug Steakley had to do two shows of his African photos due to the overflow crowd.
3. I had the pleasure of giving Councilperson Scott Miller a tour of the Museum collections. Esther Trosow produced a power point virtual tour, which I have shared with the City Manager and boards.
4. I have had three meetings with the City Manager and his assistant. Attached is my memo and end of year statistics. I have also attached my memo regarding security at the Museum. I had the pleasure of receiving my 28 years of service gift from the City Manager on Friday December 28<sup>th</sup>.

December 18,2007

Memorandum:

To: City Manager: Jim Colangelo & Assistant City Manager:  
Charlene Wiseman

From: Museum Director: Paul M. Finnegan

Subject: Final Status Update of the Pacific Grove Museum of  
Natural History

Attached is my annual report of 2007 summarizing accessions, loans, museum identifications, research collections used, objects catalogued, objects on temporary exhibit, objects requiring conservation and conserved. I have also performed the quarterly Integrated Pest Management, replacing all existing traps. All Federal and State inventory forms for rare and endangered species have been completed and mailed. All three freezers have been defrosted. Those outstanding loans to the Jepson and University of San Diego Herbariums, which need to be called or renewed, are in the 2008 calendar. The permanent catalogue inventory has been updated with duplicate cards stored in the fire proof safe at City Hall.

I would like to address the topics in your email of December 12,2007 by using the headings in Council Policy 200-5 resolution No. 6370 dated October 20,1993

**2.OPERATION:** Any and all references to Museum Director need to be changed to the person in charge of making daily decisions. The Museum should strive to be accredited by the AAM.

#### **4.POLICY A. COLLECTIONS**

The Museum collections are stable and shall remain by following the Collections Management Policy by a qualified Collections Manager. Only the Director and Assistant Curator now hold access to the Museum Collections. After my departure 12/29/2007 only the Assistant Curator will have access to the building and collections area. My specific concern regarding the collections is the City of Pacific Grove meeting the requirements of the Federal Law NAGPRA. The sump in the collections area needs to be monitored for possible failure and flooding of the collections. Work needs to continue to put the collections on line in the form of the Past Perfect program. To date all plant specimens, birds and insects have been entered. Fossils are now being added.

#### **B.EXHIBITS AND EXHIBITIONS**

The Long Range Plan is still an excellent guide for future permanent exhibits. My personal feeling is that the insects and Native American Room needs priority in updating. The bird collection under the stairs needs immediate attention in regards to possible mold insects and new lighting.

#### **C. EXHIBIT MANAGEMENT**

Selection of both the temporary and permanent exhibits should include input from the Council Representative for the Museum along with Museum and Association Board input.

#### **E. EDUCATIONAL PROGRAMS**

This should become the responsibility of the Museum Association with help and advice from staff and organizations such as the Monterey Peninsula Regional Park District.

## **F. THE MUSEUM BUILDING**

Thanks to the efforts of Bruce Cowan the garden is well maintained. The building is in good shape only needing a new coat of paint in the future and correcting the seismic upgrading identified in 1998. The building meets the ADA requirements.

## **H. MUSEUM ASSOCIATION**

All publicity and the Web Site should be taken over by the Museum Association.

## **J. EVALUATION**

This would be the time for an evaluation and recommendation to the City Council regarding the Museum.

I am leaving with you today: Box containing all Museum Personnel Records, Copy of the Museum Inventory. Copies of upcoming activities and commitments for January 2008, these are also in the daily working calendar.

Catalogued Holdings  
Pacific Grove Museum of Natural History  
2007

ANTHROPOLOGY

African	19	
Americana	310	
Asia	121	
Australia	51	
Eskimo	644	
Europe	28	
Mexico/Central America	284	
North American Indian	2245	
Pacific Islands	256	
South America	53	
		Total 4011

MINERALOGY 656

BOTANY 7535

ZOOLOGY 1584

ARTHROPODS 3016

BIRDS 953

BIRD EGGS & NESTS 375

MAMMALS 225

MOLLUSKS 9981

PALEONTOLOGY 916

MISCELLANEOUS CLASSES 386

ART 92

LIBRARY & PAPERS 794

MEDALS & COINS 133

NON-PRIMITIVE WEAPONS 52

CURRENCY & NOTES	117
PHOTOGRAPHS	263
MISCELLANEOUS	36

TOTAL CATALOGUED OBJECTS 31,125

Museum Identifications 15

Accessions	5
Deaccessions	0
Loans	8
Catalogued objects	2
Collections Used for Research	5
Catalogued objects on Temporary exhibit	12
Objects identified for Needed conservation	1
Objects Conserved	1 #2011

## Museum Department Statistics December 2007

### Museum

Museum Attendance:	2,899	
Year-to-Date:	51,006	➔ 5,981 loss from 2006
Education Programs:	485	
Year-to-Date:	7,758	➔ 23 gain from 2006
Museum Door Receipts:		\$436.00
Museum Improvement Fund Donations:		\$5,500.00

### Lighthouse

Lighthouse Attendance:	1,537	
Year-to-Date:	22,388	➔ 8,658 loss from 2006
[due to budget restrictions, the Lighthouse did not have extended summer hours as it did in previous years]		
Lighthouse Preservation Fund Donations:		\$1,217.00

### Website Visits

2007:	1,854,105
2006:	1,745,254
2005:	1,138,620