

# PACIFIC GROVE MUSEUM OF NATURAL HISTORY

## Museum Board Meeting

### Minutes **Draft**

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March 10, 2010

Present: John Pearse, Sharon Blaziek, Sue Renz, Esther Trosow, Judy Wills

Absent: None

Guests: Carmelita Garcia (Mayor), Tama Olver, Jason Burnett (President of the Museum Foundation), and Lori Mannel (Director of the Museum)

Meeting called to order by John Pearse at 3:35 PM

I. **Welcome to New Members**

Pearse welcomed our two new members, Sue Renz and Esther Trosow. They each gave a summary of their backgrounds and interest in the Museum.

II. **Approval of Agenda**

Wills moved and Blaziek seconded that the agenda be approved as is and all were in favor. Garcia pointed out that we do not need to vote on approval since there were no changes rearranging the agenda. A motion and vote are necessary if the agenda is rearranged. Additions, or changes other than rearrangement, may not be made to the agenda once it is posted.

III. **Approval of Minutes (for January 13, 2010)**

Wills noted that there were four items that needed changing in the minutes. The first change was under correspondence. We neglected to acknowledge the letter of resignation from David Shonman at our Jan. 13, 2010 meeting. Change number two was to state that in the future all guests (including Museum Staff) at Board meetings must be listed as

‘Guests’. The third change was regarding the motion about Brokaw Hall. As an advisory board, we cannot direct Mannel to do anything. Accordingly, Renz moved and Blaziek seconded changing the reading of the motion to state: *The Museum Board recommends that Frutchey explore using Brokaw Hall as a Monarch interpretive center.* All voted in favor. The last change is to the day of the next meeting; the minutes should state the next meeting will be *Wednesday, April 14, 2010.* All voted in favor, except Trosow, who abstained because she was not on the board at the last meeting.

IV. **Correspondence**

An email letter was accepted from Paul Finnegan that was presented through Trosow.

V. **City Council Liaison Comments**

Lindsay was unable to attend and Mayor Garcia spoke in her absence. The City received the Foundation’s six month report and all the articles are in compliance or ongoing.

VI. **Board Member Comments**

Wills reported on the ‘Community Day’ which the Foundation hosted this past Sat., March 7, 2010. She distributed copies of the FAQ sheet which had answers from the Foundation to questions which the Association had posed. She also passed out copies of an email summary from the discussion that took place. Burnett, Penner, and Mannel had all spoken at the meeting and brought the public up to date on the Foundation and Association.

VII. **Old Business**

The motion about Brokaw Hall having been previously addressed, there was no further old business to discuss.

### **VIII. New Business**

Renz asked how the Museum Board will interact with the Foundation and the City. Garcia had many ideas to share with us about this topic.

1. The Museum Board creates a bridge between the City and the Museum.
2. The Mayor recommended that we start with updating Museum Policy #200-5. It needs to be revised and amended.
3. She encouraged us to start with a Purpose Statement.
4. She feels we need to revisit our decision to hold quarterly meetings and recommended going back to monthly meetings.
5. We need to make clear our election process and the number of positions; we should also elect new board officers every February.
6. The Board should decide whether we should have a role in Monarch sanctuary oversight.
7. Later Garcia told us that if we have questions, problems, or concerns we are to go to City Councilperson Deborah Lindsay (our liaison) and she will take them to City Manager Tom Frutchey. She is our 'go to' person.
8. The Mayor recommended that we look over the Agreement between the City and the Foundation.
9. Mayor Garcia feels there is a problem with meeting at the Museum, because of ADA requirements, and recommended meeting at Recreation Center, the Youth Center, or City Hall.
10. Mayor Garcia advised that a "Special Meeting" only is used for a special circumstance. The chair can call a special meeting, or a member can ask the chair to call one.

Next, Burnett spoke and said the City/Foundation partnership is off to a great start. The agreement is a living document and can be improved as time goes on, but the process is in place and moving along. He also recommended making Museum Policy #200-5 stronger. Burnett stated that the Museum Board needs to ask the City for help in making sure the Foundation is upholding its end of the Agreement. It is also our job to advise the City about the collection and facility.

Following some discussion about agenda building, the meeting was adjourned at 5:00 p.m.

The next Museum Board meeting is scheduled for Wednesday, April 14, 2010.

Respectfully submitted,

Judy Wills

Member, Museum Board, City of Pacific Grove

DRAFT