

# PACIFIC GROVE MUSEUM OF NATURAL HISTORY

## Museum Board Meeting Minutes

January 13, 2008

PRESENT: Larry Telles (Chair), Geva Arcanin, Sharon Blaziek, John Pearse, David Shonman

ABSENT: None

STAFF: Jim Colangelo, Polly Fry

GUESTS: Dan Davis, Vern Yadon, Michael Mazer, Fran Horvath and Jim Heckers.

Chairman Telles called the meeting to order at 3:48 p.m.

### I. APPROVAL OF AGENDA

*Telles made a suggestion to switch New Business Item A and B. Blaziek/Shonman moved to reverse the order of items. The motion passed unanimously.*

### II APPROVAL OF MINUTES:

Regular Museum Board Meeting Minutes of December 12, 2008: *Blaziek/Pearse moved to approve the minutes of the Regular Meeting as written. The Motion passed unanimously.*

Special Museum Board Meeting Minutes of December 19, 2007: *Arcanin suggested that the minutes of the Special Board Meeting Minutes be revised to read:*

*City Manager Jim Colangelo reported on recent efforts to secure funding for the Museum including receipt of a \$50,000 Packard Foundation Grant for an Interim Museum Manager and options for Museum staffing. The Board discussed conducting a strategic planning process with members of the Museum Association Board. The City Manager affirmed that the \$50,000 Packard Grant, a new \$5,000 (Menghetti) donation to the Museum Improvement Fund and the current door donation of \$5,000 constitute the \$60,000 revenue requested by the City.*

*Blaziek/Pearse moved to approve the minutes as revised (above) The motion passed unanimously.*

### **III. CORRESPONDENCE - None**

### **IV ORAL COMMUNICATIONS**

Vern Yadon spoke on the recent power outage at the Museum and commended former employee Ron Kettlewell on his actions to assure the sump pump was working properly throughout the outage.

Shonman asked that the sump pump issue be brought as an agenda item to the next regular Board Meeting – as to moving the alarm so that it can be heard.

### **V. STAFF REPORTS**

Paul Finnegan submitted the Director's report (see attached), Arcanin asked that this be added as a matter of new business at the next regular Board Meeting.

### **VI. LIAISON REPORTS**

Blaziek submitted a Volunteer Liaison Report (see attached).

### **VII. SUBCOMMITTEE REPORTS**

- A. Buildings & Grounds (no business was reported)
- B. Exhibits – Upcoming exhibits include; Padre Trails Camera Club, Quilts, and Wildflower. There was also a brief discussion regarding using the Yadon Gallery for the Heritage Society Contest. There was also a discussion on planning an exhibit for Charles Darwin's Birthday for next year, celebrating the bicentennial of his birth.
- C. Education – There has been interaction with local science teachers as to building educational relations with the Museum. Shonman also discussed briefly that he has spoken with the Monterey Regional Parks District on co-sponsoring lectures, etc at the Museum.
- D. Finance - Esther Trosow and Snick Farkas are working on the donation box. There was a brief discussion on the feasibility of breaking down donations further to show exactly where the donations are coming from, more specifically, the ability to track donations during special events at the Museum.
- E. Personnel (no business was reported)
- F. AAM Reaccreditation Report – Arcanin reported that Members need to review the Ethics Policy and sign off indicating that they have in fact reviewed the Policy. No additional information of the request for extension of the deadline for submission of the reaccreditation self-study report.

## VIII. NEW BUSINESS

### B. Consider the Role of the Advisory Board as it related to the Interim Transitional Period.

Pearse asked City Manager, Jim Colangelo what role the Board members would have through the transitional period. Colangelo advised that the day to day operations, collections, consulting, and having the Aquarium Ambassadors will result in a positive change to the Museum. The recruitment of the Museum Manager will be happening soon. The Association will be handling the exhibits and Museum web site. Colangelo advised the Board members to advise Staff of any known problems. Dan Davis also advised members of the Council Policy 200-005 pertaining to the Museum roles.

After discussion Shonman requested a Special Meeting to discuss staffing, grant funding and if it is feasible for the Association to handle operations and staffing, as well as other budgetary information for City Council regarding the Museum for the remainder of the current fiscal year.

### A. Selection of New Museum Chair for 2008.

*Upon a motion by Pearse/Telles David Shonman was unanimously elected as Museum Board Chair for 2008.*

### **Miscellaneous Items Discussed:**

Economic Advisory Committee has agendized Museum recommendations.

Ethics Training will be February 7, 2008 / Contact City Attorney Laredo for more details.

## VIV. ADJOURNMENT

There being no further business for the Board, Chair Telles adjourned the meeting at 5:17 p.m.

**Respectfully Revised and Resubmitted,**

**Paula D. Fry  
Management Analyst  
February 15, 2008**