

# PACIFIC GROVE MUSEUM OF NATURAL HISTORY

## Museum Board Meeting

### Minutes **Draft**

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April 14, 2010

Present: John Pearse, Sharon Blaziek, Esther Trosow, Judy Wills

Absent: Sue Renz

Guests: Deborah Lindsay (City Council Liaison), Geva Arcanin (Foundation Liaison), Celia Perez-Martinez (Public Works Manager), Tama Olver, Paul Finnegan (Former Museum Director), and Bruce Obbink

Meeting called to order by John Pearse at 3:33 PM

#### **I. Approval of Agenda**

Agenda was approved unanimously.

#### **II. Approval of Minutes**

Minutes from Jan. 13, 2010 needed to have one sentence stricken. Then the minutes from Jan. 13, 2010 and March 10, 2010 were both approved unanimously.

#### **III. Public Comments**

Celia Perez-Martinez spoke about getting rid of the Monarch Butterfly standing exhibit that is now in the Bird Room of the Museum. She has contacted Natural Bridges in Santa Cruz to ask them if they would like to have the exhibit. They initially declined, but John Pearse stated that he thought the Ranger there wants the exhibit because it is mainly about the Monarchs that migrate to Natural Bridges. Perez-Martinez will contact her to see if she would take it. Perez-Martinez assured us that certain items in the exhibit that are catalogued and part of our Museum, will stay.

Next, Paul Finnegan, former Museum Director, thanked the Board for their service. He spoke about retention of the Museum Board. He has met with each City Council member individually to express his feelings.

Tama Olver wanted to urge the Board to have the planning session that Mayor Garcia mentioned at the last Board meeting in March. She also stated that she would like to see us ‘call the question’ before motions.

#### **IV. Correspondence**

None

#### **V. City Council Liaison Comments (Lindsay)**

Lindsay welcomed the new members.

#### **VI. Museum Foundation Liaison Comments (Arcanin)**

1. Arcanin reminded us that the ribbon cutting for the renovated Native Garden is on Thursday, April 15 @11:30.
2. The 49th Annual Wildflower Show is being held the weekend of April 16, 17, and 18.
3. The next Science Saturday is April 24 and the topic is Wasp, Bees, and Honey.
4. There will be an opening reception for the next exhibit on Sat., May 1 from 5-7 PM. The exhibit from May 1 through early June will be Scientific Illustrations done by students from the University of Santa Cruz and/or CSUMB.
5. The new website is up and running. All the documents sent to the City are on the website now.
6. The following exhibit will be art work of Albert DeRome from June 20-Sept. 11.
7. Four Art and Nature Drawing classes will be given on Sundays in April and May for \$95.

**VII. Board Comments**

Trosow noted that the Museum Director's report for March was not on the website or in our packet. She feels it needs to be attached to our agenda each month. We asked Lindsay to ask the City Manager to have that available for us each month.

Blaziek asked Arcanin for an update on the reaccreditation process. Arcanin stated that the latest AAM visit is now planned for Dec. 2010.

**VIII. Old Business**

We discussed adopting the ADA Compliance Advisory Committee's Procedures and Purpose Statement that Mayor Garcia provided after our last meeting. We decided to accept the Procedures with the exception of the Title and the changes in numbers in the Quorum section. As a Charter Board, our member numbers are set at five voting members plus a non-voting City Council Liaison. Our quorum will be three. Blaziek moved that we accept the Procedures document and adopt it for the Museum Board in identical format with exception to the Title and the member and quorum numbers. Trosow seconded and all voted in favor.

Regarding adoption of the ADA CAC's Purpose Statement, we realized that we needed to have a planning session solely devoted to figuring out our Purpose and that it was tied in with redoing 200-5. After further discussion about 200-5, we again realized that we have a daunting task ahead to reinvent our purpose now that the Foundation is running the Museum. Pearse had gone through 200-5 and found many places where the article needs updates and changes now. Lindsay mentioned that the Tree Ordinance team has been going through a similar task and they analyzed each word and sentence to make changes, she thought maybe we should start anew and build up.

**IX. New Business**

Blaziek reported that a new Friends of Lighthouse group is forming. The new lighthouse group is currently a sub-committee of the

Heritage Society and is called, “The Lighthouse Preservation Committee.” They have had one informal meeting and nothing has been decided. This committee will handle the sales in the lighthouse store until such time the committee can apply for a 501(c) (3) and form the lighthouse advocacy group. The Museum is still connected to the Lighthouse because the store at the Lighthouse is part of the Museum Store. In the past the lighthouse was part of the Museum Department. Trosow sees the Museum Board as having a function serving the Lighthouse and Monarch Sanctuary.

As we started discussing revamping 200-5, Arcanin showed us a copy of the 11/19/08 updated version of 200-5 that none of the Board had recalled seeing, although we remembered voting on these changes. We all had only an old version of 200-5 that we were working with, so after further discussion we realized we needed to have a planning session solely to address our Purpose and updating 200-5.

Blaziek recommended that we have a planning session at our next meeting and have all the necessary papers with latest versions.

Lindsay suggested that we have as many players as possible at this meeting – former directors, City representatives, Lighthouse people, Monarch Sanctuary folks, Foundation representatives, etc.

After further discussion about meeting date, we decided to meet at our regular date and time even though Chairman Pearse will be out of town. Lindsay recommended we get a facilitator to lead our planning session, and said she would help. Lindsay also recommended that Pearse go to the next City Council meeting and update them on what is happening with our Board.

At the end of the meeting, now that we had adopted the ADA CAC Procedures, we nominated Pearse as Chair, Wills as secretary, and Trosow moved that Renz be the Vice Chair. Elections will take place at the next meeting.

Meeting adjourned at 4:50

Next regular meeting will be on Wed., May 12, 2010 @3:30 at the Community Center

Respectfully submitted,  
Judy Wills  
Member, Museum Board, City of Pacific Grove

DRAFT