



## CITY OF PACIFIC GROVE

300 FOREST AVENUE  
PACIFIC GROVE, CALIFORNIA 93950  
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### NOTICE OF REGULAR MEETING

#### *TRAFFIC SAFETY COMMISSION*

DATE & TIME: TUESDAY June 10, 2008 – 4:00 P.M.

LOCATION: PACIFIC GROVE POLICE CONFERENCE ROOM - 580 PINE AVENUE

#### MEETING AGENDA

1. Call to Order
2. Oral Communications (*Comments from the audience will not receive Traffic Commission action at this meeting. Comments must deal with matters subject to the jurisdiction of the Traffic Commission and will be limited to three minutes. Whenever possible, letters should be submitted to the Commission in advance of the meeting.*)
3. Approval of Minutes – April 8, 2008 Meeting  
**Recommended Action: Approve**
4. Commission and Staff Announcements
5. Correspondence

#### REGULAR AGENDA:

6. **OLD BUSINESS:**
  - A. Forrest Hill Manor Construction – The Commission will receive periodic updates as to the constructions progress and any complaints from adjacent residents or others regarding the work.  
**Reference: City Staff Update**  
**Recommended Action: Discuss and Take Appropriate Action as Necessary**
  - B. Crosswalk Awareness Month – The Commission will receive a report from Staff’ regarding the “Pedestrian Awareness Month” that was conducted last month.  
**Reference: City Staff Update**  
**Recommended Action: Receive the Report as Presented**
  - C. Receive an update from staff regarding the proposed reconfiguration of vehicle parking at Rip Van Winkle Park. (Continued from the April 8th meeting of the Traffic & Safety Commission)  
**Reference: Public Works Superintendent Celia Perez Martinez**  
**Recommended Action: Discuss and Take Appropriate Action as Necessary**

7. **NEW BUSINESS:**

- A. Staff has prepared a summary of traffic accidents on the streets and highways of Pacific Grove for the year 2007. This item is being submitted to members of the Traffic Commission for their information

**Reference: Traffic Engineer Malcolm Knisely**

**Recommended Action: Discuss and Take Appropriate Action as Necessary**

- B. The City of Pacific Grove has received an announcement that “Free Pedestrian Safety Assessments for California Communities” is being offered to agencies in California. The City of Pacific Grove is requesting that we be added to the list for this assessment. This item is submitted to the Traffic Commission for information.

**Reference: Traffic Engineer Malcolm Knisely**

**Recommended Action: Discuss and Take Appropriate Action as Necessary**

8. **ADJOURNMENT**

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*This meeting is open to the public and all interested persons are welcome to attend. The City of Pacific Grove does not discriminate against individuals with disabilities and meetings are held in accessible facilities.*

City of Pacific Grove  
Traffic Safety Commission  
**Minutes of Meeting – APRIL 8, 2008**

Present: Shayne, Roehl, Terry, Garcia & Leinen  
Staff: Chief Engles, Commander Nyunt (PD) & Rocky Pinhtiro (Public Works)  
Others: none  
Absent: 2 - vacant positions

*The Traffic Commission meeting was recorded. Recordings are kept at the Police Department for review. Recordings are kept for a period of ninety days following the meeting.*

1. **The meeting was called to order by Chairperson Shayne at 4:00 pm.**
2. **Oral Communications:**  
None
3. **Minutes of meeting held March 11, 2008.**  
**MOTION was made by Carmelita Garcia and seconded by Henry Leinen to approve the minutes as written except as amended to indicate that Commissioner Roehl voted no on item 7-B. MOTION passed unanimously.**

4. **Commission and Staff Announcements:**  
Commissioner Leinen handed out posters and literature pertaining to “Bike Activities Week” (May 12<sup>th</sup> to May 18<sup>th</sup>) in Monterey County and Thursday, May 15<sup>th</sup> as “Bike to School Day” with free breakfast to all who rode their bicycle to school that day.

Commissioner Garcia reported that mailers are available at the Post Office to send in used cell phones and other small electronic devices for recycling – postage free.

5. **Correspondence:**  
Malcolm Knisely reported that TAMC has requested that a letter be sent from Pacific Grove officially appointing Henry Leinen as a member and Jan Roehl as an alternate member of the TAMC “Bicycle and Pedestrian Facilities Advisory Committee”. This is needed before they will be able to officially vote and participate at committee meetings. Staff advised that the City will comply with the request.

6. **OLD BUSINESS:**

- A. Forrest Hill Manor Construction – Update by Staff  
Staff reported that the project is anticipated to be completed in either August or September of this year.

Commissioner Terry reported that the stop sign at the northwest corner of Fountain Avenue and Sinex Avenue is pointed in the wrong direction. Staff will investigate.

- B. Pedestrian Awareness Month – The Commission will receive periodic updates as to Staff’s progress in developing plans for a “Pedestrian Awareness Month” to promote safety in our City. – Update by Staff  
Police Chief Darius Engles reported on the following progress in preparing for Pedestrian Awareness Month:

1. The bolts dots rumble strips on Lighthouse Ave will be replaced or refreshed by Public Works.
2. The 15MPH pavement markings on Lighthouse Avenue have been repainted.
3. The Citizens Policy Academy has donated \$500 for the printing of brochures.
4. Commissioner Garcia is trying to find funding for the crosswalk pedestrian signs to be placed on Lighthouse Avenue.
5. The City Manager has authorized overtime for Police Department personnel in regards to enforcement.
6. The Police Department will work on Public Service Announcements.
7. Police Department personnel will hand out flyers while on foot patrol.
8. The month of May will be the Kick-off for this program.

Commissioners inquired if the Pedestrian Awareness program will include other City areas. Chief Engles stated that for now we are concentrating on the Lighthouse Avenue corridor because this is one of the highest areas of concentration of vehicles and pedestrians in the City.

## **7. NEW BUSINESS:**

- A. Receive report from the Public Works Department and approve the conceptual parking plan for Rip Van Winkle Park.

This item is carried over from the March meeting of the Commission in order that a representative of the Public Works Department could be present.

Roque Pinheiro of the Public Works Department was present to explain the proposal to reconfiguring the parking areas adjacent to Congress Avenue for residents that access the park. The concerns arose because vehicles were parking on the west side of Congress Avenue and blocking fire lane access to the park. It is proposed to restrict parking on portions of this area to open fire lane access. In order to eliminate some of the existing parking the City wants to be able to provide parking elsewhere.

The City is proposing to provide parallel parking along the west side of Congress Avenue. Currently Congress Avenue in this area is posted with no parking signs. The City plans on maintaining a portion of the existing no parking area along the west side of Congress Avenue beginning at Forest Lodge Road and running northerly 300' feet. The existing No Parking zone sign at Forest Lodge Road will be replaced with a sign stating "No Parking Between Signs". The other "No Parking Between Signs" sign will be installed 300 feet north of the first sign.

The remaining area will be prepared to provide parallel parking for vehicles. The existing "No Vehicle Parking" sign in this area will be removed to accommodate the parking as described.

A lengthy discussion followed and not all present were clear about what was being proposed. Malcolm also noted that any change would have to be accompanied by an ordinance describing the limits of parking and amending the original ordinance if one exists. The Commissioners also wanted a map depicting the changes.

The Commissioners also requested that a report be provided that indicates the loss or net gain of parking spaces associated with the proposal. It was also requested that vehicles parking illegally not be included.

MOTION was made by Henry Leinen and seconded by Jan Roehl to table further discussion on this item until next months meeting when a site plan can be provided and a report provided that indicates the net gain or loss of parking spaces after the fire access is provided. MOTION passed unanimously

- B. Request from Commissioner Garcia that the Traffic Commission receive and discuss recent legislation, AB1531 "Amendment to the Handicap Parking Signs and Striping".

Malcolm gave a brief summary of the changes to the way handicapped parking spaces are marked and signed. Malcolm provided material in the packet to illustrate the process by which signs and markings are approved for placement on all streets and highways in the State of California. Legislation is enacted which specifies certain changes to State law, the California Traffic Control Devices Committee (CTCDC) determines the proper signing and marking requirements to conform with the legislation and CalTrans develops standards to be used by Local Agencies.

Malcolm stated that observations of the existing striping, marking and signing of City marked spaces indicated that the current signing and markings of these spaces was what was required at the time of installation. Although the new requirements include signing changes and minor striping changes, these do not have to be made until the existing signs and or striping needs to be updated.

When new handicap parking spaces are created after July 1, 2008, the revised standards indicating striping and signing changes, are required to be used in new installations. It appears that in some City owned parking lots, that some entrance signs may have to be replaced before vehicles can be legally towed, because the wording on the signs has changed. Also all signing and striping of spaces in privately owned lots need to be repainted and signed and maintained properly before parking violations can be enforced.

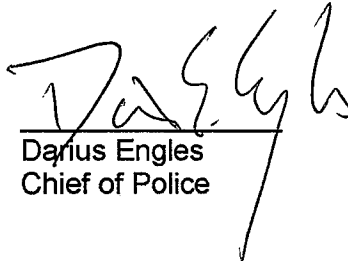
Members of the Commission determined that no action was required to be taken.

8. **There being no further business, the meeting was adjourned at 5:15 pm.**

The next meeting of the Traffic Commission will be on Tuesday, May 13, 2008, 4:00 PM at the Pacific Grove Police Conference Room, 580 Pine Avenue, Pacific Grove.



Malcolm Knisely  
Staff Person



Darius Engles  
Chief of Police

