



CITY OF PACIFIC GROVE

300 FOREST AVENUE
PACIFIC GROVE, CALIFORNIA 93950
TELEPHONE (831) 648-3100 • FAX (831) 375-9863

NOTICE OF REGULAR MEETING

TRAFFIC SAFETY COMMISSION

DATE & TIME: TUESDAY September 9, 2008 – 4:00 P.M.

LOCATION: PACIFIC GROVE POLICE CONFERENCE ROOM - 580 PINE AVENUE

MEETING AGENDA

1. Call to Order
2. Oral Communications (*Comments from the audience will not receive Traffic Commission action at this meeting. Comments must deal with matters subject to the jurisdiction of the Traffic Commission and will be limited to three minutes. Whenever possible, letters should be submitted to the Commission in advance of the meeting.*)
3. Approval of Minutes – August 12, 2008 Meeting
Recommended Action: Approve
4. Commission and Staff Announcements
5. Correspondence

REGULAR AGENDA:

6. **OLD BUSINESS:**
 - A. Forrest Hill Manor Construction – The Commission will receive periodic updates as to the constructions progress and any complaints from adjacent residents or others regarding the work.
Reference: City Staff Update
Recommended Action: Discuss and Take Appropriate Action as Necessary
 - B. Sunset Drive & 19th Street Flashing Crosswalk – Update by Staff
Reference: City Staff Update
Recommended Action: Discuss and Take Appropriate Action as Necessary
 - C. Pedestrian Safety Assessment for the City of Pacific Grove – Update by Staff
Reference: Traffic Engineer Malcolm Knisely
Recommended Action: Discuss and Take Any Action as Deemed Necessary
 - D. A request was received from Commissioner David Terry to discuss the Pacific Grove Recreation Trail in regards to the current bicycle only designation of the paved portions and how it relates to the safety of the other users. (Continued from last months August meeting)
Reference: Traffic Commissioner David Terry
Recommended Action: Discuss and Take Appropriate Action as Necessary

7. **NEW BUSINESS:**

- A. A request was received from Commissioner David Terry to discuss parking and related signs along Sunset Drive from Asilomar Avenue to Jewell Avenue

Reference: Commissioner David Terry

Recommended Action: Discuss and Take Appropriate Action as Necessary

- B. A request was received Linda Williams, Robert Down School regarding the installation of crosswalk signs on Pine Avenue in the vicinity of Robert Down School.

Reference: Traffic Engineer Malcolm Knisely

Recommended Action: Discuss and Take Appropriate Action as Necessary

8. **ADJOURNMENT**

This meeting is open to the public and all interested persons are welcome to attend. The City of Pacific Grove does not discriminate against individuals with disabilities and meetings are held in accessible facilities.

City of Pacific Grove
Traffic Safety Commission
Minutes of Meeting – AUGUST 12, 2008

Present: Shayne, Roehl, Terry & Garcia
Staff: Chief Engles & Commander Nyunt (PD)
Others: None
Absent: Leinen & 2 - vacant positions

The Traffic Commission meeting was recorded. Recordings are kept at the Police Department for review. Recordings are kept for a period of ninety days following the meeting.

1. **The meeting was called to order by Chairperson Shayne at 4:03 pm.**
2. **Oral Communications:**
None
3. **Minutes of meeting held June 10, 2008.**
MOTION was made by Carmelita Garcia and seconded by Dave Terry to approve the minutes as written MOTION passed unanimously.

4. **Commission and Staff Announcements:**
City appointments to the TAMC Bicycle and Pedestrian Facilities Advisory Committee
Malcolm was informed that the City Council reaffirmed the appointment of Henry Leinen as a member and appointed Jan Roehl as the alternate member to the TAMC Bicycle and Pedestrian facilities Advisory Committee and a letter has been sent to TAMC regarding the City's action.

Vehicle Collision Summary – Malcolm handed out a revised Vehicle Collision Summary for the City of Pacific Grove covering the last five (5) years and he requested that these copy's replace those that had been previously distributed.

5. **Correspondence:**
Malcolm reported that the City received a letter from Mr. Walter Squires, 217 Crocker Avenue, regarding the Union Pacific Railroad right-of-way at the rear of his property. Mr. Squires was concerned about the parking of vehicles in this easement. People party in this area, camp overnight, etc. The area was originally posted with no parking signs but a number of the signs have been removed or stolen. Malcolm will refer the matter to Public Works.

6. **OLD BUSINESS:**

A. Forrest Hill Manor Construction – Update by Staff

Nothing to report at this time in regards to the on-going construction project.

B. Sunset Drive & 19th Street Flashing Crosswalk – Update by Staff

Malcolm reported that the plans have been prepared and they are at CalTrans for final approval and the issuance of an encroachment permit which allows the City to install the crosswalk on a State Hwy Rte 68 (Sunset Drive). It is now planned to advertise the project in September and begin the construction in late October or early November.

- C. Pedestrian Safety Assessment for the City of Pacific Grove – Update by Staff
Malcolm also reported on the upcoming Pedestrian Assessment in our City conducted by the Institute of Transportation Studies at UC Berkeley. The assessment will be conducted on Monday September 15th and Tuesday September 16th. Monday will consist of a kickoff meeting between Staff and the Consultants with a walk through on various streets in the City. Tuesday will consist of an initial meeting with Staff to discuss recommended ideas and strategies developed as a result of the walk through. The second meeting on that day will include all of the members on the walk through and others to discuss the final reports recommendations.

7. NEW BUSINESS:

- A. A request was received from Mr. Paul Fortier regarding the installation of permit parking on portions of Laurel Avenue and on Acacia Street.

The applicant was not present at this meeting. Malcolm informed the Commissioners that when the process was developed for the residential parking permit program, it was specified that the applicant approach the Commission with their request for the establishment of a residential parking permit in their neighborhood. If the Commissioners thought the request was valid, they would provide the applicant the proper forms to have filled out. The applicant would bring the completed forms back to the Commission at a future meeting for its consideration.

The Commissioners discussed the issues and requested that Malcolm contact Mr. Fortier and tell him that the packet has been left at the front counter of the Police Department for pickup. Prior to being placed on a future Traffic Commission Agenda the applicant they should notify the City that the forms have been filled out and request that the item be placed on the agenda for future consideration.

MOTION was made by David Terry and seconded by Carmelita Garcia to table the issue until the proper forms have been filled out and submitted to the City. MOTION passed unanimously.

- B. A request was received from Commissioner David Terry to discuss the Pacific Grove Recreation Trail in regards to the current bicycle only designation of the paved portions and how it relates to the safety of other users.

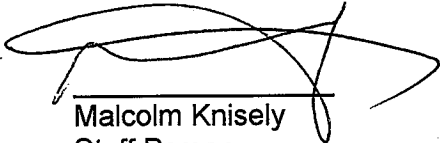
David was concerned about the dual use of the recreation trail for bicyclists and pedestrians as it pertains to the safety issues between bicyclists and pedestrians. It appears that bicyclists are going faster than would appear safe. Several other issues were discussed:

1. The paved path is stenciled for bicycles only.
2. The Pacific Grove Municipal Code established the use of the paved path for bicycles only and the code prohibits foot traffic on the paved path and classifies pedestrian use as a violation of this code and specifies it as an infraction.
3. The recreation trail in Monterey is classified as a multiuse trail, everyone can use it.
4. The pedestrians are supposed to use the Pacific Grove pathway on the ocean side of the paved portion. In some instances portions of the pedestrian walkway are not wide enough to accommodate the number of pedestrians who use it therefore they use the bike path.
5. It was constructed as a Class 1 bicycle path.

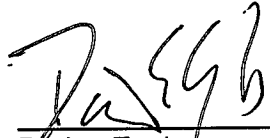
MOTION was made by David Terry and seconded by Jan Roehl to table the issue to research the issues. MOTION passed unanimously.

8. There being no further business, the meeting was adjourned at 4:56 pm.

The next meeting of the Traffic Safety Commission will be on Tuesday, September 9, 2008, 4:00 PM at the Pacific Grove Police Conference Room, 580 Pine Avenue, Pacific Grove.



Malcolm Knisely
Staff Person



Darius Engles
Chief of Police

CITY OF PACIFIC GROVE
PEDESTRIAN SAFETY ASSESSMENT
SCHEDULE

ITEM 6 - C

MONDAY SEPTEMBER 15th

SESSION 1 – Monday AM – To develop guide lines for the walk through – 9:00 AM to approximately 10:30 AM – To be held in Police Department Training Room

Participants: John ITS, Meghan ITS, Jim Colangelo, Darius Engles, Celia P. Martinez, Malcolm, George Shayne, Community Development (1) member

ORIENTATION AND WALKTHROUGH – 10:30 AM to 12:30 PM – Begin in Police Department Training Room

Participants: John ITS, Meghan ITS, Jim Colangelo, Darius Engles, Celia P. Martinez, Malcolm, George Shayne, Community Development (1) member Winston Elstob and Carmelita Garcia

Lunch not provided

SESSION 2 Monday PM – Walkthrough 1:30 to 4:30 – Schedule to be available at orientation

Participants: John ITS, Meghan ITS, Jim Colangelo, Darius Engles, Celia P. Martinez, Malcolm, George Shayne, Community Development (1) member, Winston Elstob and Carmelita Garcia

TUESDAY SEPTEMBER 16th

SESSION 3 Tuesday AM – To discuss consultants ideas and recommendations 11:00 AM to 12:30 PM – To be held in Police Department Training Room

Participants: Same as Session 2 Walkthrough

Lunch not provided

SESSION 4 Tuesday PM – This will be a noticed special meeting of the Traffic commission. 1:30 PM to 3:30 PM – To be held in Police Department Training Room

Participants: Same as Sessions 2 & 3 plus remaining members of the Traffic Commission (3 members) and any additional participants.