

City of Pacific Grove
Traffic Safety Commission
Minutes of – December 9, 2008

Present: Shayne, Roehl, Terry, Leinen & Elstob
Staff: Commander Nyunt, David Laredo City attorney, Council member Carmelita Garcia
Others: Mr. Tom Lucido, resident, Ms. Linda Williams, Principal Robert Down School,
Absent: 2 – Vacant positions

The Traffic Commission meeting was recorded. Recordings are kept at the Police Department for review. Recordings are kept for a period of ninety days following the meeting.

1. **The meeting was called to order by Chairperson Shayne at 4:02 pm.**
2. **Oral Communications:**
None
3. **Minutes of meeting held November 12, 2008.**
MOTION was made by Jan Roehl and seconded by Dave Terry to approve the minutes as written except as amended to indicate that Commissioner Roehl and the other Commissioners requested that they be involved in the process of prioritizing the list of pedestrian project sites. MOTION passed unanimously.
4. **Commission and Staff Announcements:**
None
5. **Corrspondence:**
None
6. **OLD BUSINESS**
 - A. Forrest Hill Manor Construction – Update by Staff
Commissioner Terry reported that he has observed vehicles parking on south side of Sinex Avenue between Fountain Avenue and a sign prohibiting vehicle parking in this area. In addition, a portable Road Closed sign has been left in the same area on Sinex Avenue for the past couple of weeks. Staff will investigate.
 - B. Sunset Drive & 19th Street Flashing Crosswalk – Update by Staff
Malcolm reported that the bids were opened on Friday, October 31st and the City Council at its November 19th meeting authorized awarding the contact to the lowest bidder. All that remains is finalizing the contract with the contractor and a preconstruction conference with City staff and the contractor prior to starting construction.
 - C. Pedestrian Safety Assessment for the City of Pacific Grove – Update by Staff
Malcolm had previously furnished the Commissioners with a *Draft* copy of a report provided by Tech Transfer regarding the recently completed pedestrian safety assessment of sites in Pacific Grove. Malcolm also reported that a final report should be issued at any time and was told by the Consultants the report to the City will stand as written. If City staff takes exception to any portion of the report, staff can attach a letter or memorandum noting their disagreement or concerns to the report.

Malcolm presented a draft priority list that he prepared indicating an approximate order of undertaking the improvements as funds became available.

The Commissioners discussed their concerns with selecting projects and would like to be involved in the process. Commissioner Roehl would like consideration be given to forming a committee including members of our Commission, other City Committees and Commissions to formulate a plan for not only the Pedestrian Assessment but also include the Forest Hill Specific plan, Lighthouse Design Study and the City Bicycle Plan. Commissioner Roehl would like to have an overall plan developed to include the other plans and studies previously prepared. The Commissioners also discussed the site improvements contained in this report. Commissioner Elstob stated that the Pedestrian Assessment is an excellent report for the City of Pacific Grove and made the following motion:

MOTION was made by Winston Elstob and seconded by Henry Leinen to forward the Pedestrian Assessment Final Report to the City Council. MOTION passed unanimously.

Note: Commissioner Leiner requested that the report not be forwarded to the City Council if major changes to the report were made by the Consultant's from the Draft copy to the Final copy. Malcolm assured the Commissioners that the reports will be compared before submittal to the Council.

- D. A request was received from Mr. Thomas Lucido, 8 Country Club Gate, to paint two sections of red curb, one each side of his driveway on Forest Lodge Road. (Continued from last months meeting)

Mr. Lucido was again present to note his concerns. He changed his request from painting the curb east of his driveway from red to blue. He has a permanent handicap parking permit and thought the painting of the curb blue was appropriate. As previously discussed, Mr. Lucido also requested red curbing west of the driveway where three mailboxes are located.

MOTION was made by Jan Roehl and seconded by Winston Elstob that a blue curb be painted on Forest Lodge Road east of the driveway and a red curb be painted west of the driveway. MOTION failed for lack of a second

City Attorney Dave Laredo stepped in at this point to discuss the Traffic & Safety Commissioner's role in making motions and especially recommending improvements or actions for others. It was stated that the Traffic Commission acts in an advisory capacity to provide advice and consultation to the City Council and City Staff.

MOTION was made by Dave Terry and seconded by Winston Elstob that the Traffic & Safety Commission recommend that the Traffic Engineer consider the installation of a blue curb be painted on Forest Lodge Road east of Mr. Lucido's driveway. MOTION passed unanimously.

Note: The above motion conforms to the discussion as outlined by the City Attorney.

- E. A request was received from Linda Williams, Robert Down School, regarding the installation of crosswalk signs on Pine Avenue in the vicinity of Robert Down School. (Continued from last months meeting).

This item was continued over from last month's item. The Commission at that meeting approved of the signs and their location provided that the School District pays for the signs.

Malcolm reported that City staff had agreed to install the signs provided that the School District purchase six (6) sets of signs, three for immediate installation and the other three will be kept for spares in the event some of the installed signs are damaged. Malcolm also reported that when the pedestrian signs are installed that the School remove the exist sings that are "rolled out" every day when school is in session and discontinue their use. If the school District would like to use them at a different school site, they will be required to apply to the City for an encroachment permit and attach an insurance certificate designating the City of Pacific Grove as an additional insured.

7. NEW BUSINESS

- A.. A request was received from Ms. Thelma Colberg, 700 timber Trail, to paint two sections of red curb, one each side of the driveway on Forest Lodge Road.

As stated, a request was received to paint red curbs on each side of the roadway entering/exiting the housing complex onto Forest Lodge Road. Vehicles park on the south side of Forest Lodge Road on each side of the driveway which restricts sight distance for exiting traffic. At the driveway entrance, there is approximately ten (10) feet of red curbing existing on both sides of the driveway on Forest Lodge Road. The paint is very faded and it was suggested that a parking space each side of the driveway be painted red along with the existing red being repainted.

MOTION made by Winston Elstob and seconded by Jan Roehl to repaint the existing red curb and paint one existing parking space red each side of the driveway. MOTION: AYES: Elstob, Roehl, Linen NOES: Shayne, Terry

MOTION failed for lack of a quorum.

Note: A quorum on the Traffic & Safety Commission is four (4) members.

8. ADJOURNMENT

There being no further business, the meeting was adjourned at 5:50 pm.

Malcolm Knisely
Staff Person

Darius Engles
Chief of Police