

**CITY OF PACIFIC GROVE  
300 FOREST AVENUE  
PACIFIC GROVE, CALIFORNIA 93950  
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**NOTICE OF REGULAR MEETING**

**CULTURAL ARTS COMMISSION**

**DATE & TIME:** THURSDAY, March 12, 2009 – 6:30 P.M.

**LOCATION:** PACIFIC GROVE COMMUNITY CENTER  
515 JUNIPERO AVENUE, PACIFIC GROVE CA 93950

**MEETING AGENDA:**

1. Call to Order
2. Roll call: – Commission Members: Jacque Colbert, Laura Emerson (Chair), Susie Joyce, Robert Lewis, Neal Whitman
3. Approval of Minutes
  - 3A. Minutes of the February 12, 2009 Regular Meeting  
**Recommended Action: Approve minutes as presented.**
4. Commissioners Reports

The commissioners will report on any activities they are involved in as representatives of the City's Cultural Arts Commission.
5. Oral Communications

*(Comments from the audience will not receive committee action at this meeting unless relative to an agenda item. Comments may concern matters either on or not on the agenda, but must deal with matters subject to the jurisdiction of the Housing Committee. Comments will be limited to three minutes.)*
6. Old Business
  - 6.A **DISCUSS AND MAKE RECOMMENDATION REGARDING THE RENOVATION NEEDED AT 140 18<sup>TH</sup> STREET (POET'S PERCH)**  
**Reference:** Julie Uretsky, City Planner and Michael Groshong, Rehab Inspector.  
**Recommended Action:** Consider information regarding the bid opening and recommend that the City Council authorize staff to move forward with renovation.

**6.B MAKE RECOMMENDATION REGARDING MISSION STATEMENT FOR CULTURAL ARTS COMMISSION.**

**Reference:** Chair

**Recommended Action:** Consider accepting as the official Mission Statement of the Cultural Arts Commission: *The Mission of the Cultural Arts Commission is to promote art in the City by encouraging, supporting, and facilitating public access to the literary, visual and performing artists who inspire us and enrich our lives.*

**6.C REVIEW SUCCESS OF POET-IN-RESIDENCE PROGRAM.**

**Reference:** Chair

**Recommended Action:** This item is being presented for discussion.

**6.D DISCUSS CULTURAL ARTS PROGRAM FOR GOOD OL' DAYS.**

**Reference:** Chair

**Recommended Action:** This item is being presented for discussion.

**6.E DISCUSS AND MAKE RECOMMENDATION FOR PROMOTING CONCERTS IN THE PARK.**

**Reference:** Chair

**Recommended Action:** Consider recommendation to City Council about promoting Concerts in the Park.

7. Other Business

8. Adjournment

Next Meeting: April 9, 2009

This meeting is open to the public and all interested persons are welcome to attend. The City of Pacific Grove does not discriminate against individuals with disabilities and meetings are held in accessible facilities.

**CITY OF PACIFIC GROVE  
CULTURAL ARTS COMMISSION  
REGULAR MEETING**

**February 12, 2009  
Pacific Grove Community Center  
515 Junipero Avenue, Pacific Grove**

**1. Call to Order**

The Chair called the meeting to order at 6:30 p.m.

**2. Roll Call**

Present: Laura Emerson (Chair), Jacque Colbert, Susie Joyce, Robert Lewis, Neil Whitman

Absent: none

Staff: Rehabilitation Inspector Michael Groshong

**3. Membership**

The Chair reported that Steve Thomas had elected not to reapply to the commission following one year of service. Neal Whitman's application was approved by the City Council on Feb 4. Commissioners welcomed Whitman.

**4. Approval of Minutes**

4.A On a motion by Colbert/Joyce the commission voted 5-0 to **approve the minutes of the January 8, 2009 Regular Meeting**

4.B On a motion by Colbert/Joyce the commission voted 5-0 to **approve the minutes of the January 23, 2009 Special Meeting**

**5. Commissioners Reports**

Lewis reported that he is now writing an arts column for The Cedar Street Times which recently included an article on the upcoming renovations to the Poet's Perch.

**6. Oral Communications**

*None*

**7. Old Business**

**7.A ELECTION OF NEW CHAIRPERSON IN COMPLIANCE WITH MUNICIPAL CODE SECTION 3.28.060.**

On a motion by Colbert/Joyce the commission voted 4-0-1 (Emerson abstaining) to **elect Laura Emerson Chair for the term of one year.**

**7.B REVIEW PROGRESS OF REMODEL WORK TO POET PERCH.**

Rehabilitation Inspector Michael Groshong reported that 22 contractors' representatives came to the open house in preparation of bidding on the job. Bids are due by March 2<sup>nd</sup> at noon. It was noted by contractors during the open house that the best way to access under the house to install a foundation was to remove the existing carpet and go through the floor. This would then allow for new flooring in some of the rooms, an idea that was previously considered unavailable. A staff report will be given to Council at the last meeting in March. Commissioners are encouraged to attend that meeting.

- 7.C **REVIEW MISSION AND VISION OF CULTURAL ARTS COMMISSION.**  
Commissioners identified a mission statement that reflects the City’s current cultural artistic interests. This item will return for a recommendation at the next regular meeting.
- 7.D **REVIEW SUCCESS OF POET-IN-RESIDENCE PROGRAM.**  
Commissioners discussed the possible ways for using the “Poet’s Perch” that best align with the requests of the Latham-Lechich Will. No action was taken; the discussion will continue at the next regular meeting.
- 7.E **DISCUSS CULTURAL ARTS PROGRAM FOR GOOD OL’ DAYS.**  
Commissioners discussed creating a literary program in Chautauqua Hall for Saturday and/or Sunday April 4 and 5. Emerson is to survey the PG schools for interest in a student literary festival.

8. **New Business**

- 8.A **APPOINT SUBCOMMITTEE TO ASSIST IN REMODEL OF POET’S PERCH.**  
Groshong asked for assistance from the commission in the selection of materials and colors for the new bathroom and remodeled bathroom. The Chair appointed Joyce and Colbert to serve as a subcommittee on this project.
- 8.B **CONCERTS IN THE PARK**  
Emerson reported that she was contacted by City Council member Carmelita Garcia about bringing back Concerts in the Park. She is meeting with Garcia later in the week and will present her report at the next meeting.

9. **Adjourned** 8:35 p.m.

Respectfully submitted,

Laura Emerson  
Acting Recording Secretary